

**OIL CITY AREA SCHOOL DISTRICT
BOARD MINUTES
MONDAY, JULY 20, 2020**

The regular monthly meeting of the Board of Directors of Oil City Area School District was held on Monday evening, July 20, 2020, in the Multipurpose Room at Hasson Heights Elementary School, 833 Grandview Road, Oil City, Pennsylvania, due to the need for social distancing. The meeting was called to order by Mr. Joseph McFadden, Board President, at 7:00 p.m.

Mr. McFadden opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

Roll Call: *Present:* Mrs. Davis, Mr. Disque, Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden,
Mrs. Neely, Mr. Weaver

Absent: Mr. Piercy

Administrators

Present: Dr. Weller, Mrs. Fisher, Mr. Kasunic

RECOGNITION OF VISITORS/INVITED GUESTS

Mr. Greg Merkel, School Solicitor, Ms. Kara O’Neil, reporter for *The Derrick*, and Ms. Robin Echenoz were also in attendance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Mr. Kerr, seconded by Mrs. Neely, moved to approve the minutes of the June 22, 2020 Board Meeting.

The voice vote is recorded as follows: *Ayes* – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson,
Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

APPROVAL OF FINANCIAL REPORTS

Mr. Kerr, seconded by Mrs. Neely, moved to approve the following financial reports: Payment of Bills and Activity Report. (Copies of these reports will appear in the Minutes book.)

The voice vote is recorded as follows: *Ayes* – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson,
Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

The following changes were made to the agenda:

Under Superintendent’s Report, Item A, Personnel Items, Approval to Fill the following Permanent Positions for the 2020-2021 School Year, “*Assistant Principal at Oil City High School*” was removed.

Under Superintendent’s Report, Item A, Personnel Items, Approval to Fill the following Permanent Positions for the 2020-2021 School Year, “*Erika Smith*” was added as the Business teacher, at “*Step 1 of the Master’s scale*” and “*pending addition of Business/Technology Education to her certificate.*”

Under Superintendent’s Report, Item A, Approval of Fall Coaches – Girls Soccer, “*Tracy Cavalline-McDonald, Assistant Coach*” was added. “*Michael Kay*” was changed from “*Assistant Coach*” to “*Volunteer.*”

Under Superintendent’s Report, Item B, Additional Items Requiring Board Approval, the following motion was added: “*Approval of Addendum to FMS Contract for Additional Custodial Personnel Due to Pandemic Needs.*”

SUPERINTENDENT’S REPORT

The following items were presented for approval by Mr. McFadden, Board President:

A. Personnel Items

- *Approval to Fill the Following Permanent Positions for the 2020-20201 School Year*
 - Erika Smith, Business teacher at Oil City High School, at Step 1 of the Master’s scale, pending addition of Business/Technology Education to certificate
 - Christine Lindsey, 12-month Administrative Assistant in the Business Office, effective July 21, 2020

Mrs. Neely, seconded by Mr. Kerr, moved to approve the hiring of Erika Smith and Christine Lindsey as presented.

The voice vote is recorded as follows: *Ayes* – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval of Fall Coaches*
 - Boys Soccer
 - Ward Witmer, Head Coach
 - Caleb Lindey, Assistant Coach
 - Girls Soccer
 - James Wry, Head Coach
 - Tracy Cavalline-McDonald, Assistant Coach
 - Michael Kay, Volunteer
 - Cheer
 - Erika Smith, Junior High/Feeder Coach
 - Football
 - Zach Smith, Assistant Coach
 - Evan Garland, Volunteer

Mr. Kerr, seconded by Mrs. Neely, moved to approve the fall coaches as presented.

The voice vote is recorded as follows: *Ayes* – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

B. Additional Items Requiring Board Approval

- *Approval to Amend Act 80 Days from Four Days to Two Days for the 2019-2020 School Year Due to the Pandemic*
 - November 8, 2019
 - January 20, 2020
 - March 20, 2020 (not used due to school closure)
 - May 8, 2020 (not used due to school closure)

Mr. Kerr, seconded by Mr. Disque, moved to approve the amendment of Act 80 Days from four days to two days for the 2019-2020 school year due to the pandemic.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval to Submit All State and Federal Fund Applications for the 2020-2021 School Year*

Mrs. Neely, seconded by Mr. Kerr, moved to grant approval to submit all state and federal fund applications for the 2020-2021 school year.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval for Community Ambulance to Provide Wheelchair Transportation for Students as Needed, at a Cost of \$22 for Each One-way Trip*

Mr. Disque, seconded by Mr. Kelley, moved to grant approval for Community Ambulance to provide wheelchair transportation for students as needed, at a cost of \$22 for each one-way trip.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval to Contract with Community Ambulance Service Beginning September 1, 2020, at a Cost of \$600, which Includes Unlimited Emergency Services, as well as a Dedicated Crew for Varsity and Junior Varsity Football Games. Any Other Dedicated Crews will be Billed at a Cost of \$75 per Event for the First Four Hours and \$25 for Each Additional Hour*

Mr. Disque, seconded by Mr. Kerr, moved to approve contracting with Community Ambulance Service beginning September 1, 2020, at a cost of \$600, which includes unlimited emergency services, as well as a dedicated crew for varsity and junior varsity football games. Any other dedicated crews will be billed at a cost of \$75 per event for the first four hours and \$25 for each additional hour.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval to Lease Postage Meters through Quadient for a Term of 60 Months as Follows:*
 - Business Office - \$304.69 per month
 - High School - \$183.19 per month

Mr. Kelley, seconded by Mr. Disque, moved to approve the lease of postage meters through Quadient for a term of 60 months as presented.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval to Contract with Dynegy Energy Services East, LLC, for Electrical Services, Effective December 2022 through December 2024 at a Rate of \$0.4947 per kWh*

Mr. Disque, seconded by Mr. Kelley, moved to approve contracting with Dynegy Energy Services East, LLC, for electrical services, effective December 2022 through December 2024 at a rate of \$0.04947 per kWh.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval of Addition to the “Resocialization of Sports Plan” as follows: Everyone must wear a face covering, such as a mask, unless they fall under an exception listed in Section 3 of the Order. Coaches, athletes and spectators must wear face coverings unless they are outdoors and can consistently maintain social distancing of at least 6 feet. Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and anytime 6 feet of social distancing is not possible. Athletes when participating in the activity do not have to wear masks, but when they are not playing or competing and cannot social distance must wear masks. Indoors, coaches must wear masks. Players not competing on sidelines must wear masks indoor/outdoor if cannot maintain 6 feet of social distancing.*

Mr. Kerr, seconded by Mrs. Neely, moved to approve the addition to the “Resocialization of Sports Plan” as presented.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval to Lease Seven Printers from Ford Business Machines at a Cost of \$199.00 per month, beginning August 1, 2020 (It was noted this is for a term of 60 months.)*

Mrs. Neely, seconded by Mr. Kerr, moved to approve the lease of seven printers from Ford Business Machines at a cost of \$199.00 per month, beginning August 1, 2020.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

Nays – None

- *Approval of Addendum to FMS Contract for Additional Custodial Personnel Due to Pandemic Needs*

Mrs. Neely, seconded by Mr. Kerr, moved to approve the addendum to the FMS contract for additional custodial personnel due to pandemic needs.

The voice vote is recorded as follows: Ayes – Mrs. Davis, Mr. Disque, Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Weaver

INFORMATIONAL

PMEA All State Awards – Dr. Weller announced that Oil City Senior High School students Layla Hollis and Tori Stanish were recently recognized by the PA Music Educators Association for placing third and fifth, respectively, in All-State competitions. Layla was also selected as an alternate to National Honor Choir. Final results will be announced by the end of August. Dr. Weller noted that this is the first time an Oil City student has advanced to the National level for music. She expressed congratulations to both Layla and Tori.

Three Phase Plan for Re-opening Schools – Dr. Weller shared that a letter was sent to parents on July 9 with tentative plans for school re-opening in a green, yellow, or red phase. If we are in a green phase, students will attend classes in person. If we are in a yellow phase, a hybrid of in-person and remote learning will be utilized. If we return to a red phase, all instruction will be provided remotely. Very soon, we will be contacting parents to let them know that remote learning options are available through the district.

Dr. Weller also reported that the summer program is going very well. Teachers are wearing face shields, and everyone is practicing social distancing.

FEDERAL PROGRAMS

None.

OLD BUSINESS OF THE BOARD

Mr. Weaver noted that contrary to reports on social media, the three-on-three basketball tournament scheduled for August 1 was not approved by the Board and will not be permitted on district property. The organizers have been notified, and there is a possibility it may be rescheduled for a later date.

ADMINISTRATORS' REPORTS

Reports were emailed to Board members prior to the meeting.

VENANGO TECHNOLOGY CENTER REPORT

None.

RIVERVIEW INTERMEDIATE UNIT 6 REPORT

Mr. Disque shared that the IU is in the process of hiring new staff and is continuing to deal with pandemic issues.

PSBA LIAISON REPORT

None.

SECRETARY'S REPORT

None.

NEW BUSINESS OF THE BOARD

None.

ADJOURNMENT

An Executive Session was called following the conclusion of the meeting for the discussion of contracts and personnel, with no action to follow.

The motion to adjourn was made by Mrs. Neely and seconded by Mr. Kelley. The motion carried. The meeting adjourned at 7:14 p.m.

Respectfully submitted,

Shirley D. McLaughlin
Board Secretary