

Oil City Area School District
Mid-Month Work Session Minutes
Monday, September 18, 2023
7:00 p.m.

The Work Session of the Oil City Area School District Board of Directors held on Monday, September 18, 2023, was called to order at 7:00 p.m. by Mr. Joseph McFadden, Board President, in the Board Room of the Administration Office, 825 Grandview Road, Oil City, PA.

Board Members Present:	<input checked="" type="checkbox"/> Mr. Johnson	<input type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input checked="" type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

Administrators Present: Dr. Weller, Mrs. Fisher

Solicitor Present: Mr. Merkel

Six members of the public were in attendance.

An Executive Session of the Board was held prior to this meeting to discuss personnel.

- I. **Public Comment** – Mrs. Devin Aaron addressed the Board regarding Revision of the Health and Safety Plan and Board Policy.
- II. **Invited Guests** – None.
- III. **Co-Curricular Activities Committee** – Mr. Kerr offered positive feedback regarding AD Fulmer. Interviews are pending for the baseball vacancy.
- IV. **Curriculum Committee** – Mr. Kerr recapped the committee meeting held on 9/11/23. Mr. Sterner raised a question and offered a suggestion regarding selection of programming for Title IX, which garnered response from Mr. Kerr and Mr. McFadden.
- V. **Technology Committee** – None.
- VI. **Personnel Committee** – None.
- VII. **Operations Committee** – None.
- VIII. **Policy Committee** – Mr. Johnson provided an update on Policy 105.2, to which Mr. Merkel added will be prepared for next week's agenda.
- IX. **Community Input Committee** – Mrs. Pikna provided a recap of the committee meeting held on 9/11/23 with mention of responses to the signage and directional issues raised.
- X. **Budget and Finance** – Mrs. Fisher noted the Board received the Act I timeline in the mailed documents.
- XI. **Solicitor's Report** – None.

XIII. **Administrators' Report** – Approval of the following items will be requested at the voting meeting on September 25, 2023:

A. Personnel Items

1. APPROVAL OF RESIGNATION

- a. Rebecca Bish, Technology Administrative Assistant, effective September 22, 2023.

2. APPROVAL TO POST OPEN POSITION

- a. 12-month Technology Administrative Assistant

Dr. Weller noted that this is the vacancy created with Mrs. Bish's resignation.

3. APPROVAL TO HIRE STAFF

- a. _____, Long-Term Substitute for the 2023-24 school year, District Wide, at step ____ of the _____ scale, effective September 18, 2023.

Dr. Weller noted the candidate name will be added next week.

4. APPROVAL OF DAY-TO-DAY SUBSTITUTES

- a. Aryn Porterfield, Teacher
- b. Victoria Burneisen, Administrative/Support Staff

5. APPROVAL OF CROSSING GUARDS AND SECURITY STAFF

- a. Theodore Bentley, Crossing Guard
- b. Michael Marvin, Crossing Guard and Security, effective September 21, 2023.

6. APPROVAL OF GUEST TEACHERS FOR THE 2023-24 SCHOOL YEAR

- a. Judith Barrett
- b. Kenneth Brannon
- c. Joseph Gibson
- d. Tricia Scott
- e. Jackie Wice

7. APPROVAL GITTINGS SECURITY PERSONNEL

- a. Scott Spinnato
- b. James Street

8. APPROVAL OF REVISED BUS AND VAN DRIVERS FOR THE 2023-24 SCHOOL YEAR

9. APPROVAL TO TRANSFER THE SUPPLEMENTAL CONTRACT FOR SPECIAL EDUCATION COVERAGE, GRADE 5, FROM SAMANTHA STEIRHEIM TO CHRIS SALVO FOR THE 2023-24 SCHOOL YEAR

Dr. Weller noted that Ms. Steirheim was initially approved, but has requested that Ms. Salvo take over the duties.

10. APPROVAL OF THE STIPEND FOR THE ATHLETIC DIRECTOR DUTIES PERFORMED BEYOND THE CBA CONTRACTED WORK HOURS

11. APPROVAL OF COACHES

- a. Haley Bechtel, Cheer volunteer
- b. Laurel Hefferman, Cross Country volunteer, retroactive to August 21, 2023.
- c. Frank Serbati, Football volunteer

B. Additional Items Requiring Board Approval

1. APPROVAL TO CONTRACT WITH BERKHEIMER ONE SOURCE TO HANDLE MAILINGS FOR THE HOMESTEAD/FARMSTEAD APPLICATIONS AT A COST OF \$_____ PER MAILING, PLUS THE COST OF POSTAGE

Dr. Weller noted the amount will be added for next week's agenda.

2. APPROVAL OF THE EDUCATIONAL SERVICES AGREEMENT WITH CATAPULT LEARNING IN THE AMOUNT OF \$24,163.00 (ST. STEPHEN'S TITLE I MONEY)

Dr. Weller noted that the District works as a "pass through" for St. Stephen's Title I money.

3. APPROVAL OF TRANSPORTATION AGREEMENTS

- a. Nicole Denny
- b. Heather Eddy

4. APPROVAL TO PARTNER WITH KEYSTONE SMILES/AMERICORPS FOR THE HIGH SCHOOL TO PARTICIPATE IN THE YOUTH CORPS AMERICORPS PROGRAM FOR THE 2023-24 SCHOOL YEAR

Dr. Weller explained a high school senior will be volunteering at Hasson to earn funds toward college through the Americorp program.

5. APPROVAL OF FIELD TRIP REQUESTS

- a. The Oil City High School Game Day Cheer and Traditional Competitive Cheer are requesting approval to travel to Dallas, TX, from January 18-22, 2024, to participate in NCA Nationals.

Dr. Weller noted that this approval is for travel only and the funds will be raised by the teams.

6. APPROVAL OF FUNDRAISERS

- a. OCHS Junior Exec is requesting permission to hold a Powder Puff football game on Friday, October 27, 2023, to raise funds for prom.
- b. OCHS Senior Class is requesting permission to sell shirts and hoodies until October 20, 2023, to raise funds for the senior banquet and homecoming.
- c. OCMS Student Council is requesting permission to sell Holiday Evergreens from October 1-30, 2023, to raise funds for H2O machines.

7. APPROVAL OF BUILDING USE REQUESTS

- a. Chaos Fastpitch Softball travel teams are requesting to utilize the High School gym and batting cage on Sundays from 12-8 PM from January through April, 2024.
- b. Chaos Fastpitch Softball travel teams are requesting to utilize the High School softball field on Sundays (12-8 PM), Wednesdays (5-8 PM), and Thursdays (5-8 PM), from May through October, 2024.

Mrs. Fisher noted Policies 006 and 251 are PSBA updates, and 701 includes changes with the survey clause. Policy 105.2, at Mr. Merkel's recommendation, will be added to next week's agenda.

8. APPROVAL OF POLICY ATTACHMENT

- a. Policy 621 attachment- Local Taxpayer Bill of Rights

Mrs. Fisher added the policy has already been approved, and the local tax collector Berkheimer provided the language for the attachment.

9. CONSIDERATION OF CANDIDATES RUNNING FOR PSBA'S BOARD OF DIRECTORS

Mrs. Lehnortt explained candidate information was sent to Board members, and voting would take place at next week's meeting.

XIII. ***Informational-*** Dr. Weller reviewed the Third Day Enrollment figures, that were distributed to Board members at the meeting. Information also provided about Homecoming 2023.

The Work Session concluded at 7:23 p.m.

Respectfully submitted,

Anna Lehnortt
Board Secretary