Oil City Area School District **Board Meeting Minutes** Monday, August 21, 2023 7:00 p.m.

A meeting of the Board of Directors of the Oil City Area School District was held on Monday, August 21, 2023, in the Board Room of the Administration Office, 825 Grandview Road, Oil City, Pennsylvania. The Meeting was called to order by Mr. Fred Weaver, Board Vice President, at 7:00 p.m.

Mr. Weaver opened the meeting with a moment of silence for Mr. Bill Say, retired teacher, followed by the Pledge of Allegiance.

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Mr. Weaver announced	that an executive	e session was held pri	or to the Board meeting	ng to discuss personnel.
I. ROLL CALL:	Mr. Johnson ☐ Mr. McFadd ⊠ Mrs. Pikna	⊠ Mr. Kelle en ⊠ Ms. Neely ⊠ Mr. Stern	✓ Mr. Pi	ercy
Administrators Present:	Mrs. Fisher, Dr.	Weller		
Solicitor Present:	Mr. Merkel			
Mr. Weaver announced	the following ch	anges to the agenda:		
A. Under 1.	Item 2, "APPRO item a, add cand item b, add cand item c, add cand item d, add cand item e, add cand item f, add cand item g, strike. item h, add cand item i, add cand item i, add cand item j, add cand item k, strike.	idate name Cara Moy High School. idate name Kylie Mc	FF" Eutchravy. rake. aylor, step 1 of the beanderson, step 1 of t efferman, step 1 of t Gibson, at step 1 of t DeShazo, at step 1 of t yer, 6-hour paraprof Elrath, at step 1 of t O TRIP REQUEST" ests approval to travel	he bachelor's scale. The bachelor's scale.
Motion to Approve:	Mr. Weaver	Seconded by: Ms. I	Neely	
The voice vote recorded	•	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. PiknaNone.	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver
1113 (0100 (010 1000))				

II. RECOGNITION OF VISITORS/INVITED GUESTS

Kara O'Neil, reporter for *The Derrick*, Robin Evans, and Devin Aaron were in attendance.

III. PUBLIC COMMENT

None.

IV. APPROVAL OF MINUTES

- A. July 17, 2023 Work Session
- B. July 17, 2023 Board Meeting
- C. August 1, 2023 Special Meeting
- D. August 14, 2023 Work Session

Motion to Approve:	Ms. Neely	Seconded by:	Mr. Kerr
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The voice vote recorded as Ayes: \boxtimes Mr. Johnson \boxtimes Mr. Kelley \boxtimes Mr. Kerr

☐ Mr. McFadden☒ Ms. Neely☒ Mr. Piercy☒ Mrs. Pikna☒ Mr. Sterner☒ Mr. Weaver

The voice vote recorded as Nays: None.

V. APPROVAL OF FINANCIAL REPORTS

- A. Payment of Bills
- B. Treasurer's Report
- C. Activity Report

VI. SUPERINTENDENT'S REPORT

The following items were presented for approval by Mr. Weaver, Board Vice President:

A. Personnel Items

1. APPROVAL OF RESIGNATIONS

- a. Taylor Bauer, Long-Term Substitute for the 2023-24 school year, effective August 4, 2023.
- b. Melissa Proper, Long-Term Substitute for the first semester of the 2023-24 school year, effective August 8, 2023.

Motion to Approve: Mr. Kerr Seconded by: Ms. Neely

The voice vote recorded as Ayes: \boxtimes Mr. Johnson \boxtimes Mr. Kelley \boxtimes Mr. Kerr

 \square Mr. McFadden \boxtimes Ms. Neely \boxtimes Mr. Piercy \boxtimes Mrs. Pikna \boxtimes Mr. Sterner \boxtimes Mr. Weaver

The voice vote recorded as Nays: None.

2. APPROVAL TO HIRE STAFF

- a. **Angela Kutchravy**, 10-month administrative assistant, at the High School.
- b. Taylor Drake, Nurse Technician for the MDS class at Hasson.
- c. **Conor Taylor,** Long-Term Substitute for the 2023-24 school year at the Middle School, grade 5, **at step 1 of the bachelor's scale.**

	 e. Laurel Hefferman, Long-Term Substitute for the 2023-24 school year at the Middle School/High School, Special Education, at step 1 of the bachelor's scale. f. Morgan Gibson, Long-Term Substitute for the 2023-24 school year, at Hasson, Special Education, at step 1 of the bachelor's scale. g, Long-Term Substitute for the first semester of the 2023-24 school year, at Smedley, Special Education, at step of the scale. 				
	h. Brunel year, at i. Cara M School j. Kylie M scale.	la DeShazo, Long-Term Smedley, grade 1, at sto Moyer, 6-hour Paraprof McElrath, Speech Langu	n Substitute for the first sep 1 of the bachelor's sefessional, Special Educa	emester of the 2023-24 school cale. Ation, at the Middle School/Highwide, at step 1 of the master's	
Motion to Approve: M	Ir. Kerr	Seconded by: Ms. Ne	rely		
The voice vote recorded as	s Ayes:	☑ Mr. Johnson☑ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver	
The voice vote recorded as	s Nays:	None.			
3. A		F CONTRACT FOR TH AcMahon, Transition Co	HE 2023-24 SCHOOL Y pordinator	EAR	
Motion to Approve: M	r. Kelley	Seconded by: Mr. Ke	err		
The voice vote recorded as	s Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver	
The voice vote recorded as	s Nays:	None.			
	PPROVAL O 4 SCHOOL Y		STITUTE TEACHERS A	AND NURSES FOR THE 2023-	
Motion to Approve: M	s. Neely	Seconded by: Mr. Ke	elley		
The voice vote recorded as	s Ayes:	☑ Mr. Johnson☑ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver	
The voice vote recorded as	s Nays:	None.			
5. A	PPROVAL O	F GUEST TEACHERS	FOR THE 2023-24 SCH	IOOL YEAR	
Motion to Approve: M	r. Kerr	Seconded by: Mr. Ke	elley		
The voice vote recorded as	s Ayes:	⋈ Mr. Johnson⋈ Mr. McFadden⋈ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver	

d. Kaitlyn Anderson, Long-Term Substitute for the 2023-24 school year, at Hasson, grade

2, at step 1 of the bachelor's scale.

The voice vote recorded as Nays:		None.				
6.	APPROVAL O SCHOOL YEA	OF THE DAY-TO-DAY SUBSTITUTE SUPPORT STAFF FOR THE 2023-24 AR				
Motion to Approve:	Mr. Kerr	Seconded by: Ms. Neely				
The voice vote recorded	l as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver		
The voice vote recorded	l as Nays:	None.				
7.	APPROVAL O SCHOOL YEA	OF THE DEPARTMENT HEADS AND LEAD TEACHERS FOR THE 2023-24				
Motion to Approve:	Mr. Kelley	Seconded by: Mr. Ke	err			
The voice vote recorded	l as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver		
The voice vote recorded	l as Nays:	None.				
8.	APPROVAL O	F SUPPLEMENTAL C	ONTRACTS FOR THE	2023-24 SCHOOL YEAR		
Motion to Approve:	Ms. Neely	Seconded by: Mr. Ke	elley			
The voice vote recorded	l as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver		
The voice vote recorded as Nays:		None.				
9.	APPROVAL O	F CROSSING GUARD	S FOR THE 2023-24 SC	HOOL YEAR		
Motion to Approve:	Mr. Kerr	Seconded by: Mr. Ke	elley			
The voice vote recorded	l as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver		
The voice vote recorded	l as Nays:	None.				
10. APPROVAL C 2023-24 SCHC		OF MAINTENANCE, CUSTODIAL, AND CAFETERIA WORKERS FOR THE DOL YEAR				
Motion to Approve:	Mr. Kelley	Seconded by: Mr. Ke	err			
The voice vote recorded	l as Ayes:	☑ Mr. Johnson☐ Mr. McFadden	☑ Mr. Kelley☑ Ms. Neely	☑ Mr. Kerr☑ Mr. Piercy		

		⊠ Mrs. Pikna		⊠ Mr. Weaver
The voice vote recorded as Nays:		None.		
11.	APPROVAL	OF BUS AND VAN DI	RIVERS FOR THE 202	23-24 SCHOOL YEAR
Motion to Approve:	Mr. Kerr	Seconded by: Mr.	Kelley	
The voice vote recorde	d as Ayes:	☑ Mr. Johnson☑ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver
The voice vote recorde	d as Nays:	None.		
12.				NDING WITH KEITH FULMER OR THE 2023-24 SCHOOL YEA
Motion to Approve:	Mr. Kerr	Seconded by: Mr.	Kelley	
The voice vote recorde	d as Ayes:	⋈ Mr. Johnson□ Mr. McFadden⋈ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver
The voice vote recorde	d as Nays:	None.		
13.		OF THE \$1,000 STIPEN DUTIES FROM JULY 3-		FOR INTERIM ATHLETIC
Motion to Approve:	Mr. Kelley	Seconded by: Mr.	Kerr	
The voice vote recorde	d as Ayes:	⋈ Mr. Johnson□ Mr. McFadden⋈ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver
The voice vote recorde	d as Nays:	None.		
14.				CER SCOTT ROBERTS WITH \$50 O MIDDLE SCHOOL GAMES
Motion to Approve:	Mr. Kerr	Seconded by: Ms. I	Neely	
The voice vote recorde	d as Ayes:	⋈ Mr. Johnson□ Mr. McFadden⋈ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver
The voice vote recorde	d as Nays:	None.		
15.		OF 2023-24 COACH on Hicks, Volunteer Girls	' Soccer	

Seconded by: Mr. Kelley

Motion to Approve:

Ms. Neely

The voice vote recorded as Ayes:	☑ Mr. Johnson☑ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver			
The voice vote recorded as Nays:	None.					
a. T	he Cross Country team re	L OF FIELD TRIP REQUEST Cross Country team requests approval to travel to Hershey, PA, for the PIAA addition Invitational from September 22-23, 2023.				
Motion to Approve: Ms. Neely	Seconded by: Mr.	Seconded by: Mr. Kerr				
The voice vote recorded as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver			
The voice vote recorded as Nays:	None.					
B. Additional Items	Requiring Board Approval					
1. APPROV	AL OF TRANSPORTATION	ON VEHICLES FOR T	HE 2023-24 SCHOOL YEA	.R		
Motion to Approve: Mr. Kelle	y Seconded by: Ms. I	Neely				
The voice vote recorded as Ayes:	☑ Mr. Johnson☑ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver			
The voice vote recorded as Nays:	None.					
2. APPROV	AL OF TRANSPORTATIO	ON ROUTES FOR TH	E 2023-24 SCHOOL YEAR			
Motion to Approve: Mr. Kerr	Seconded by: Ms. I	Neely				
The voice vote recorded as Ayes:	⋈ Mr. Johnson□ Mr. McFadden⋈ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver			
The voice vote recorded as Nays:	None.					
3. APPROV	AL OF "STUDENTS TRA	NSPORTED" ROSTE	₹			
Motion to Approve: Mr. Kerr	Seconded by: Ms. I	Neely				
The voice vote recorded as Ayes:	☑ Mr. Johnson☑ Mr. McFadden☑ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver			
The voice vote recorded as Nays:	None.					

4. APPROVAL OF THE FOLLOWING 2023-24 HANDBOOKS

a. Elementary Student Handbooks

	f. Athle	SD Scholastic Re-Ed Protic Handbook nes Handbook	ogram Handbook			
Motion to Approve:	Mr. Kerr	Seconded by: Ms. 1	Veely			
The voice vote recorde	d as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver		
The voice vote recorde	d as Nays:	None.				
5.	APPROVAL	OF CAFETERIA A LA	CARTE PRICES FOR	R THE 2023-24 SCHOOL YEAR		
Motion to Approve:	Mr. Kelley	Seconded by: Mr. 1	Kerr			
The voice vote recorde	d as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	⋈ Mr. Kerr⋈ Mr. Piercy⋈ Mr. Weaver		
The voice vote recorde	d as Nays:	None.				
6.	APPROVAL AT A COST		IN THE BLUE & WI	HITE FALL SPORTS PROGRAM		
Motion to Approve:	Mr. Kerr	Seconded by: Ms. 1	Neely			
The voice vote recorde	d as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver		
The voice vote recorded as Nays:		None.				
7.	a. 006-1b. 251-3	OF REVISED POLICIE Meetings Students Experiencing F Facilities Planning		are and Other Educational Instabili	t	
Motion to Approve:	Ms. Neely	Seconded by: Mr. 1	Kerr			
The voice vote recorde	d as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver		
The voice vote recorde	d as Nays:	None.				
	d. 105.2	- Exemption from Instru	ection			

b. Elementary Faculty Handbooks

c. Middle School/High School Student Handbookd. Middle School/High School Faculty Handbook

Mr. Merkel recommended the Board table the approval of this policy, pending further revision by the ad hoc committee for clarification reasons.

Motion to Approve:	Mr. Kerr	Seconded by: Ms.	Neely	
The voice vote recorde	ed as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver
The voice vote recorde	ed as Nays:	None.		
8.		OF THE STUDENT E 023-24 SCHOOL YEAR		IENT WITH PRESSLEY RIDGE
Motion to Approve:	Mr. Kerr	Seconded by: Mr.	Kelley	
The voice vote recorde	ed as Ayes:	⋈ Mr. Johnson□ Mr. McFadden⋈ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver
The voice vote recorde	ed as Nays:	None.		
9.	REVITALIZ		NCE (LERTA) PROG	E LOCAL ECONOMIC RAM FOR COMMERCIAL DATE TO AUGUST 2028.
Motion to Approve:	Mr. Kelley	Seconded by: Ms.	Neely	
The voice vote recorde	ed as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver
The voice vote recorde	ed as Nays:	None.		
10.	10. APPROVAL OF THE STUDENT AGREEMENT WITH SOUTHWOOL HOSPITAL FOR THE 2023-24 SCHOOL YEAR		THWOOD PSYCHIATRIC	
Motion to Approve:	Mr. Kerr	Seconded by: Mr.	Kelley	
The voice vote recorde	ed as Ayes:	☑ Mr. Johnson☑ Mr. McFadden☑ Mrs. Pikna	⋈ Mr. Kelley⋈ Ms. Neely⋈ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver
The voice vote recorde	ed as Nays:	None.		
11.				VANIA TO PROVIDE MANDATED DENTIST OF RECORD FOR THE
Motion to Approve:	Mr. Kerr	Seconded by: Ms.	Neely	
The voice vote records	ed as Ayes:	☑ Mr. Johnson☐ Mr. McFadden☑ Mrs. Pikna	☑ Mr. Kelley☑ Ms. Neely☑ Mr. Sterner	☑ Mr. Kerr☑ Mr. Piercy☑ Mr. Weaver

The voice vote recorded as Nays: None.

12. APPROVAL OF 60-MONTH LEASE WITH FORD OFFICE TECHNOLOGIES AT A MONTHLY COST OF \$98.67 FOR AN IMAGE RUNNER ADVANCE DX C3926i COPIER FOR THE COMPUTER TECHNOLOGY DEPARTMENT

Motion to Approve: Ms. Neely Seconded by: Mr. Kelley

The voice vote recorded as Ayes: \boxtimes Mr. Johnson \boxtimes Mr. Kelley \boxtimes Mr. Kerr

 \square Mr. McFadden \boxtimes Ms. Neely \boxtimes Mr. Piercy \boxtimes Mrs. Pikna \boxtimes Mr. Sterner \boxtimes Mr. Weaver

The voice vote recorded as Nays: None.

VII. INFORMATIONAL

- A. Course Descriptions for High School, Middle School, and Elementary Schools
- B. Open House Overview

Dr. Weller noted the course descriptions were provided per policy 107, which was emailed to the Board. Open House information was provided for all schools. And Ms. Neely was recognized for PSBA honor roll of 8 years of service.

VIII. FEDERAL PROGRAMS

None.

IX. OLD BUSINESS

None.

X. ADMINISTRATOR'S REPORTS

Administrator's reports will resume with the September Board meeting.

XI. <u>VENANGO TECHNOLOGY CENTER REPORT</u>

Mr. Kelley noted VTC is preparing for the upcoming school year, and notes a tractor trailer was purchased for driver's education.

XII. RIVERVIEW IU 6 REPORT

None.

XIII. PSBA LIAISON REPORT

Mr. Kerr noted the PSBA 2023 School Leadership conference is October 15 at Kalahari.

XIV. <u>SECRETARY'S REPORT</u>

None.

XV. <u>NEW BUSINESS OF THE BOARD</u>

None.

XVI. ADJOURNMENT

The motion to adjourn was made by Ms. Neely, seconded by Mr. Sterner. The motion carried. Mr. Weaver announced the Board would not meet in Executive Session following this Board meeting.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Anna Lehnortt Board Secretary