

**Oil City Area School District
Mid-Month Work Session Minutes
Monday, August 14, 2023
7:00 p.m.**

The Work Session of the Oil City Area School District Board of Directors held on Monday, August 14, 2023, was called to order at 7:00 p.m. by Mr. Fred Weaver, Board Vice President, in the Board Room of the Administration Office, 825 Grandview Road, Oil City, PA.

Board Members Present:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input type="checkbox"/> Mr. McFadden	<input checked="" type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

Administrators Present: Mrs. Fisher

Solicitor Present: Mr. Merkel

Two members of the public were in attendance.

An Executive Session of the Board was held prior to this meeting to discuss personnel.

- I. **Public Comment** – None.
- II. **Invited Guests** – None.
- III. **Co-Curricular Activities Committee** – Mr. Kerr provided an update regarding the baseball coach posting and anticipated interviews.
- IV. **Curriculum Committee** – Mr. Kerr noted ongoing coordination with presenters and plans for re-engagement.
- V. **Technology Committee** – None.
- VI. **Personnel Committee** – None.
- VII. **Operations Committee** – None.
- VIII. **Policy Committee** – Mr. Johnson noted submission of revised policy 105.2 to Mr. Merkel for review following ad hoc committee determination.
- IX. **Community Input Committee** – None.
- X. **Budget and Finance** – Mrs. Fisher noted the State Budget being passed.
- XI. **Solicitor's Report** – None.
- XIII. **Administrators' Report** – Approval of the following items will be requested at the voting meeting on August 21, 2023:

A. Personnel Items

1. APPROVAL OF RESIGNATIONS

- a. Taylor Bauer, Long-Term Substitute for the 2023-24 school year, effective August 4, 2023.
- b. Melissa Proper, Long-Term Substitute for the first semester of the 2023-24 school year, effective August 8, 2023.

2. APPROVAL TO HIRE STAFF

- a. _____, 10-month Administrative Assistant, at the High School.
- b. _____, Nurse Technician for the MDS class at Hasson
- c. _____, Long-Term Substitute for the 2023-24 school year at the Middle School, grade 5, at step ____ of the _____ scale.
- d. _____, Long-Term Substitute for the 2023-24 school year at Hasson, grade 2, at step ____ of the _____ scale.
- e. _____, Long-Term Substitute for the 2023-24 school year at the Middle School/High School, Special Education, at step ____ of the _____ scale.
- f. _____, Long-Term Substitute for the first semester of the 2023-24 school year at Hasson, Special Education, at step ____ of the _____ scale.
- g. _____, Long-Term Substitute for the first semester of the 2023-24 school year at Smedley, Special Education, at step ____ of the _____ scale.
- h. _____, Long-Term Substitute for the first semester of the 2023-24 school year at Smedley, grade 1, at step ____ of the _____ scale.
- i. _____, ____-hour Paraprofessional at _____ school.

Mrs. Fisher noted candidate names will be announced at the Board Meeting, as well as updates for posting specifics.

3. APPROVAL OF CONTRACT FOR THE 2023-24 SCHOOL YEAR

- a. Dolly McMahon, Transition Coordinator

Mrs. Fisher noted a job description and contract was emailed to the board.

4. APPROVAL OF DAY-TO-DAY SUBSTITUTE TEACHERS AND NURSES FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher noted the list was emailed to the board.

5. APPROVAL OF GUEST TEACHERS FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher noted the list was emailed to the board.

6. APPROVAL OF DAY-TO-DAY SUBSTITUTE SUPPORT STAFF FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher noted the list was emailed to the board.

7. APPROVAL OF DEPARTMENT HEADS AND LEAD TEACHERS FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher noted the list was emailed to the board.

8. APPROVAL OF SUPPLEMENTALS CONTRACTS FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher noted the list was emailed to the board.

9. APPROVAL OF CROSSING GUARDS FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher noted the list was emailed to the board.

10. APPROVAL OF MAINTENANCE, CUSTODIAL, AND CAFETERIA WORKERS FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher stated these are all contracted employees.

11. APPROVAL OF BUS AND VAN DRIVERS FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher stated this will be provided following a meeting on Wednesday.

12. APPROVAL OF THE MEMORANDUM OF UNDERSTANDING WITH KEITH FULMER REGARDING THE ATHLETIC DIRECTOR POSITION FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher noted a copy was emailed to the board.

B. Additional Items Requiring Board Approval

1. APPROVAL OF TRANSPORTATION VEHICLES FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher stated this will be provided following a meeting on Wednesday.

2. APPROVAL OF TRANSPORTATION ROUTES FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher stated this will be provided following a meeting on Wednesday.

3. APPROVAL OF "STUDENTS TRANSPORTED" ROSTER

Mrs. Fisher stated this will be provided following a meeting on Wednesday.

4. APPROVAL OF THE FOLLOWING 2023-24 HANDBOOKS

- a. Elementary Student Handbooks
- b. Elementary Faculty Handbooks
- c. Middle School/High School Student Handbook
- d. Middle School/High School Faculty Handbooks
- e. OCASD Scholastic Re-Ed Program Handbook
- f. Athletic Handbook
- g. Coaches Handbook

Mrs. Fisher noted these were emailed to the board.

5. APPROVAL OF CAFETERIA A LA CARTE PRICES FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher stated these would be provided for the next meeting.

6. APPROVAL OF A FULL-PAGE AD IN THE BLUE & WHITE FALL SPORTS PROGRAM AT A COST OF \$150.00

Mrs. Fisher stated the District includes an ad every year.

7. APPROVAL OF NEW AND REVISED POLICIES

- a. 006- Meetings
- b. 251- Students Experiencing Homelessness, Foster Care and Other Educational Instability
- c. 701- Facilities Planning

Mrs. Fisher noted Policies 006 and 251 are PSBA updates, and 701 includes changes with the survey clause. Policy 105.2, at Mr. Merkel's recommendation, will be added to next week's agenda.

8. APPROVAL OF THE DAY STUDENT EDUCATION AGREEMENT WITH PRESSLEY RIDGE FOR THE 2023-24 SCHOOL YEAR

Mrs. Fisher added this is for student placements. An additional agreement for a separate facility will be added to next week's agenda for "Southwood."

9. APPROVAL OF THE RESOLUTION TO RE-ENACT THE LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) PROGRAM FOR COMMERCIAL PROPERTIES AND TO EXTEND THE TERMINATION DATE TO AUGUST 2028

Mrs. Fisher explained LERTA and recommends a 5-year renewal.

- XIII. **Informational-** Mrs. Fisher added that the agreement with Smiles Pennsylvania was approved last year for dental services, and though no formal agreement is required, is suggesting a vote to continue to utilize their services for dental in the District.

The Work Session concluded at 7:12 p.m.

Respectfully submitted,

A handwritten signature in blue ink, reading "Anna Lehnortt", is written over a horizontal line.

Anna Lehnortt
Board Secretary