

**Oil City Area School District  
Mid-Month Work Session Minutes  
Monday, July 17, 2023  
6:00 p.m.**

The Work Session of the Oil City Area School District Board of Directors held on Monday, July 17, 2023, was called to order at 6:00 p.m. by Mr. Joseph McFadden, Board President, in the Board Room of the Administration Office, 825 Grandview Road, Oil City, PA.

Board Members Present: Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy,  
Mrs. Pikna, Mr. Sterner, Mr. Weaver

Board Member Absent: Ms. Neely

Administrators Present: Mrs. Fisher, Dr. Weller

Solicitor Present: Mr. Merkel

Kara O'Neil, reporter for *The Derrick*, Devin Aaron, and Martha Sterner were also in attendance.

An Executive Session of the Board was held prior to this meeting to discuss personnel.

- I. **Public Comment** – Martha Sterner addressed the Board regarding, “Consent and Mutuality in Sex Education.”
- II. **Invited Guests** – None.
- III. **Co-Curricular Activities Committee** – Mr. Kerr noted there is a current posting for the baseball head coach, but no updates received if applications have been submitted.
- IV. **Curriculum Committee** – Mr. Kerr announced the tentative Special Meeting that was to be held July 6, 2023, was not held due to final responses from proposal submitters received too late to properly announce the meeting. Therefore, currently in a holding pattern with this item.
- V. **Technology Committee** – None, in Ms. Neely’s absence.
- VI. **Personnel Committee** – None.
- VII. **Operations Committee** – None.
- VIII. **Policy Committee** – Mr. Kerr announced no new reports, however several policies are slated for voting on the Board agenda.
- IX. **Community Input Committee** – Mrs. Pikna continues to have ongoing communication with building principals for the fall Open Houses. Confirmed the next meeting will be September 11, 2023, at 5:00 p.m.
- X. **Budget and Finance** – Mrs. Fisher noted ongoing wait for the State Budget.
- XI. **Solicitor’s Report** – None.

XIII. **Administrators' Report** – Approval of the following items will be requested at the voting meeting, following this Work Session, on July 17, 2023:

**A. Personnel Items**

1. APPROVAL OF RETIREMENT

- a. Amy Bunnell, Paraprofessional at Hasson, effective September 19, 2023.

2. APPROVAL TO POST OPEN POSITION

- a. 7-hour Paraprofessional at Hasson.

3. APPROVAL TO HIRE STAFF

- a. Breanna Johnson, Certified School Nurse at step \_\_ of the bachelor's scale.
- b. \_\_\_\_, Elementary teacher, at step \_\_ of the \_\_\_\_ scale.
- c. \_\_\_\_, Long-Term Substitute for the 2023-2024 school year for Special Education, Middle/High School, at step \_\_ of the \_\_\_\_ scale.
- d. Marybeth Kober, Long-Term Substitute Teacher for the First Semester of the 2023-2024 school year for High School Math, at step 1 of the master's scale.
- e. Heidi Heath, 5-hour Title I Reading/Math Paraprofessional at the South Side schools.

*Dr. Weller noted that names and information would be completed for the Board agenda. Also, item d, confirmed details with PSERS, as Mrs. Kober is a retired teacher.*

4. APPROVAL OF 2023-2024 COACH

- a. Jason Galla

**B. Additional Items Requiring Board Approval**

1. APPROVAL TO SUBMIT ALL STATE AND FEDERAL FUND APPLICATIONS FOR THE 2023-2024 SCHOOL YEAR

2. APPROVAL TO CONTRACT WITH THE UNITED WAY OF VENANGO COUNTY FOR THE SERVICES OF A CAREER COUNSELOR FOR GRADES 7-12 FOR A MINIMUM OF 14 HOURS PER WEEK FOR THE 2023-2024 SCHOOL YEAR

*Dr. Weller clarified that this equates to approximately 2 days per week.*

3. APPROVAL TO CONTRACT WITH GITTINGS PROTECTIVE SECURITY TO PROVIDE TWO SCHOOL RESOURCE OFFICERS BEGINNING JUNE 30, AT A RATE OF \$34.84 PER HOUR FOR THE 2023-2024 SCHOOL YEAR

4. APPROVAL OF THE DAY STUDENT EDUCATION AGREEMENT WITH GLADE RUN LUTHERAN SERVICES (dba ST. STEPHEN'S LUTHERAN ACADEMY AND ST. STEPHEN'S ACADEMY UTICA) FOR THE 2023-2024 SCHOOL YEAR

5. APPROVAL FOR COMMUNITY AMBULANCE TO PROVIDE WHEELCHAIR TRANSPORTATION FOR STUDENTS AS NEEDED, AT A COST OF \$45 PER ONE-WAY TRIP

6. APPROVAL OF NEW AND REVISED POLICIES

- a. 805.2- School Security Personnel

- b. 819- Suicide
- c. 830- Security of Computerized Personal Information/ Breach Notification
- d. 830.1- Data Governance/ Storage Security
- e. 916- Volunteers

*Dr. Weller provided explanation for each of the policies, which were emailed to Board members, but also provided during the meeting.*

7. APPROVAL TO ACCEPT THE PROPOSAL FROM \_\_\_\_ IN THE AMOUNT OF \$\_\_\_\_ FOR THE ARCHITECTURAL SCOPE OF SERVICES FOR THE EXTERNAL RENOVATION OF THE OCASD ADMINISTRATION BUILDING

8. APPROVAL TO ACCEPT THE QUOTATION FROM C.M. EICHNLAUB CO. USING COSTARS 014-E23-315, IN THE AMOUNT OF \$\_\_\_\_ TO REPLACE THE BLEACHERS IN THE HIGH SCHOOL GYM AND \$\_\_\_\_ TO REPLACE THE BLEACHERS IN THE MIDDLE SCHOOL GYM

*Dr. Weller noted inspections are performed each year and reports given. Currently, bleachers are not ADA compliant.*

XIII. **Informational-** Dr. Weller announced the local band, "SICKNESS," will be performing during the Oil Heritage Festival as the opening act for "The Clarks." SICKNESS is comprised of Oil City High School students.

An Executive Session was called following the Work Session to discuss personnel and contractual items.

The Work Session concluded at 6:16 p.m.

Respectfully submitted,



Anna Lehnortt  
Board Secretary