

**Oil City Area School District
Board Meeting Minutes
Tuesday, August 1, 2023
6:30 p.m.**

A special meeting of the Board of Directors of the Oil City Area School District was held on Tuesday, August 1, 2023, in the Board Room of the Administration Office, 825 Grandview Road, Oil City, Pennsylvania. The Meeting was called to order by Mr. Joseph McFadden, Board President, at 6:30 p.m.

Mr. McFadden opening the meeting with a moment of silence, followed by the Pledge of Allegiance.

Mr. McFadden announced that an executive session was held prior to the Board meeting to discuss personnel.

I. ROLL CALL: ☐ Mr. Johnson ☒ Mr. Kelley ☐ Mr. Kerr
 ☒ Mr. McFadden ☒ Ms. Neely ☒ Mr. Piercy
 ☒ Mrs. Pikna ☐ Mr. Sterner ☒ Mr. Weaver

Administrators Present: Mrs. Fisher, Dr. Weller

Solicitor Present: Mr. Merkel

Mr. McFadden announced the following changes to the agenda:

A. Under Superintendent's Report, Section A, Personnel Items:

1. Item 1, "APPROVAL OF RESIGNATIONS"
add d, Allison Brent, Long-Term Substitute for the 2023-24 school year for Special Ed.
2. Item 2, "APPROVAL TO POST OPEN POSITION"
Add b, Long-Term Substitute for the 2023-24 school year, Middle School, grade 5.
3. Item 3, "APPROVAL TO HIRE STAFF"
item a, add candidate name Jennifer Burrows, at step 9 of the bachelor's scale.
item b, add bachelor's scale.
item c, add candidate name Taylor Bauer.
item d, strike.
item e, add candidate name Kaitlyn Anderson, at step 1 of the bachelor's scale.
item f, add candidate name Melissa Proper, at step 1 of the master's scale.
item g, strike.

Motion to Approve: Ms. Neely Seconded by: Mr. Weaver

The voice vote recorded as Ayes: ☐ Mr. Johnson ☒ Mr. Kelley ☐ Mr. Kerr
 ☒ Mr. McFadden ☒ Ms. Neely ☒ Mr. Piercy
 ☒ Mrs. Pikna ☐ Mr. Sterner ☒ Mr. Weaver

The voice vote recorded as Nays: None.

II. RECOGNITION OF VISITORS/INVITED GUESTS

None.

III. PUBLIC COMMENT

None.

IV. SUPERINTENDENT'S REPORT

The following items were presented for approval by Mr. McFadden, Board President:

A. Personnel Items:

1. APPROVAL OF RESIGNATIONS

- a. Makenzie Beels, Speech Language Therapist, effective July 25, 2023.
- b. Emily Pepper, Middle School Guidance Counselor, effective July 26, 2023.
- c. Erika Smith, Cross Country Assistant Coach, effective July 27, 2023.
- d. **Allison Brent, Long-Term Substitute for the 2023-24 school year for Special Education, effective July 31, 2023.**

Motion to Approve: Ms. Neely *Seconded by:* Mr. Piercy

The voice vote recorded as Ayes:

<input type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input type="checkbox"/> Mr. Kerr
<input checked="" type="checkbox"/> Mr. McFadden	<input checked="" type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
<input checked="" type="checkbox"/> Mrs. Pikna	<input type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

2. APPROVAL TO POST OPEN POSITIONS

- a. Guidance Counselor at the Middle School.
- b. **Long-Term Substitute for the 2023-24 school year, Middle School, grade 5.**

Motion to Approve: Ms. Neely *Seconded by:* Mr. Weaver

The voice vote recorded as Ayes:

<input type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input type="checkbox"/> Mr. Kerr
<input checked="" type="checkbox"/> Mr. McFadden	<input checked="" type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
<input checked="" type="checkbox"/> Mrs. Pikna	<input type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

3. APPROVAL TO HIRE STAFF

- a. **Jennifer Burrows**, Certified School Nurse, at step **9** of the bachelor's scale.
- b. Ashley Fisher, Elementary teacher at Hasson, grade 3, at step 2 of the **bachelor's** scale.
- c. **Taylor Bauer**, Long-Term Substitute for the 2023-24 school year at Hasson, grade 2, at step 1 of the bachelor's scale.
- d. ~~_____~~, Long-Term Substitute for the first semester of the 2023-24 school year, at Hasson, Emotional Support at step ____ of the ____ scale.

- e. **Kaitlyn Anderson**, Long-Term Substitute for the first semester of the 2023-24 school year at Smedley, grade 1, at step **1** of the **bachelor's** scale.
- f. **Melissa Proper**, Long-Term Substitute for the first semester of the 2023-24 school year at Smedley, Autism Support, at step **1** of the **master's** scale.
- g. _____, Elementary Long-Term Substitute for the 2023-24 school year at step ____ of the _____ scale.

Motion to Approve: Mr. Weaver Seconded by: Ms. Neely

The voice vote recorded as Ayes:

<input type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input type="checkbox"/> Mr. Kerr
<input checked="" type="checkbox"/> Mr. McFadden	<input checked="" type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
<input checked="" type="checkbox"/> Mrs. Pikna	<input type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

4. APPROVAL OF 2023-2024 COACHES

- a. Devin Forgey, Golf Volunteer Coach
- b. Jenna Kirkwood, Cross Country Assistant Coach

Motion to Approve: Ms. Neely Seconded by: Mr. Weaver

The voice vote recorded as Ayes:

<input type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input type="checkbox"/> Mr. Kerr
<input checked="" type="checkbox"/> Mr. McFadden	<input checked="" type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
<input checked="" type="checkbox"/> Mrs. Pikna	<input type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

B. Additional Items Requiring Board Approval:

- 1. APPROVAL TO ACCEPT THE PROPOSAL FROM STRUXURES, LLC IN THE AMOUNT OF \$9,750.00 FOR THE ARCHITECTURAL SCOPE OF SERVICES FOR THE EXTERNAL RENOVATION OF THE OCASD ADMINISTRATION BUILDING

Motion to Approve: Mr. Weaver Seconded by: Ms. Neely

The voice vote recorded as Ayes:

<input type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input type="checkbox"/> Mr. Kerr
<input checked="" type="checkbox"/> Mr. McFadden	<input checked="" type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
<input checked="" type="checkbox"/> Mrs. Pikna	<input type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

V. NEW BUSINESS OF THE BOARD

None.

VI. ADJOURNMENT

The motion to adjourn was made by Ms. Neely, seconded by Mr. Kelley. The motion carried.

The meeting adjourned at 6:35 p.m.

Respectfully submitted,

Anna Lehnortt
Board Secretary

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