

**Oil City Area School District  
Board Meeting Minutes  
Monday, July 17, 2023  
7:00 p.m.**

The regular monthly meeting of the Board of Directors of the Oil City Area School District was held on Monday, July 17, 2023, in the Board Room of the Administration Office, 825 Grandview Road, Oil City, Pennsylvania. The Meeting was called to order by Mr. Joseph McFadden, Board President, at 7:02 p.m.

Mr. McFadden opening the meeting with a moment of silence, followed by the Pledge of Allegiance.

Mr. McFadden announced that an executive session was held prior to the Board meeting to discuss personnel.

**I. ROLL CALL:**    ☒ Mr. Johnson                      ☒ Mr. Kelley                      ☒ Mr. Kerr  
                                 ☒ Mr. McFadden                      ☐ Ms. Neely                      ☒ Mr. Piercy  
                                 ☒ Mrs. Pikna                      ☒ Mr. Sterner                      ☒ Mr. Weaver

Administrators Present: Mrs. Fisher, Dr. Weller, Mr. Siembida

Solicitor Present:            Mr. Merkel

Mr. McFadden announced the following changes to the agenda:

A. Under Superintendent's Report, Section A, Personnel Items:

1. Item 1, "APPROVAL OF RETIREMENT"  
add b, Ramona Lux, Certified School Nurse, effective July 14, 2023.
2. Item 2, "APPROVAL TO POST OPEN POSITION"  
Add b, Certified School Nurse.
3. Item 3, "APPROVAL TO HIRE STAFF"  
item a, amend to step 2.  
item b, strike.  
item c, add candidate name Allison Brent, at step 1 of the master's scale.

B. Under Superintendent's Report, Section B, Additional Items:

1. Item 7, amend to read, "APPROVAL FOR THE ARCHITECTURAL SCOPE OF SERVICES FOR THE EXTERNAL RENOVATION OF THE OCASD ADMINISTRATION BUILDING"
2. Item 8, amend to read, "APPROVAL TO REPLACE THE BLEACHERS IN THE HIGH SCHOOL GYM AND REPLACE THE BLEACHERS IN THE MIDDLE SCHOOL GYM"

*Motion to Approve:    Mr. Weaver    Seconded by:    Mr. Kerr*

The voice vote recorded as Ayes:    ☒ Mr. Johnson                      ☒ Mr. Kelley                      ☒ Mr. Kerr  
                                 ☒ Mr. McFadden                      ☐ Ms. Neely                      ☒ Mr. Piercy  
                                 ☒ Mrs. Pikna                      ☒ Mr. Sterner                      ☒ Mr. Weaver

The voice vote recorded as Nays:           None.

## **II.    RECOGNITION OF VISITORS/INVITED GUESTS**

Kara O’Neil, reporter for *The Derrick*, Devin Aaron, Robin Evans, and Martha Sterner were in attendance.

## **III.   PUBLIC COMMENT**

None.

## **IV.   APPROVAL OF MINUTES**

### **A.   June 26, 2023 Board Meeting**

*Motion to Approve:*     *Mr. Kerr*           *Seconded by:*   *Mr. Kelley*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> <i>Ms. Neely</i>	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays:           None.

## **V.    APPROVAL OF FINANCIAL REPORTS**

- A.   Payment of Bills
- B.   Treasurer’s Report
- C.   Activity Report

*Motion to Approve:*     *Mr. Weaver*           *Seconded by:*   *Mr. Kerr*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> <i>Ms. Neely</i>	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays:           None.

## **VI.   SUPERINTENDENT’S REPORT**

The following items were presented for approval by Mr. McFadden, Board President:

### **A.   Personnel Items:**

#### **1. APPROVAL OF RETIREMENT**

- a.   Amy Bunnell, Paraprofessional at Hasson, effective September 19, 2023.
- b.   **Ramona Lux, Certified School Nurse, effective July 14, 2023.**

*Motion to Approve:*     *Mr. Weaver*           *Seconded by:*   *Mr. Kelley*

The voice vote recorded as Ayes:      ☒ Mr. Johnson      ☒ Mr. Kelley      ☒ Mr. Kerr  
                                                         ☒ Mr. McFadden      ☐ Ms. Neely      ☒ Mr. Piercy  
                                                         ☒ Mrs. Pikna      ☒ Mr. Sterner      ☒ Mr. Weaver

The voice vote recorded as Nays:      None.

## 2. APPROVAL TO POST OPEN POSITION

- a. 7-hour Paraprofessional at Hasson.
- b. **Certified School Nurse**

*Motion to Approve:*      Mr. Kelley      *Seconded by:*      Mr. Kerr

The voice vote recorded as Ayes:      ☒ Mr. Johnson      ☒ Mr. Kelley      ☒ Mr. Kerr  
                                                         ☒ Mr. McFadden      ☐ Ms. Neely      ☒ Mr. Piercy  
                                                         ☒ Mrs. Pikna      ☒ Mr. Sterner      ☒ Mr. Weaver

The voice vote recorded as Nays:      None.

## 3. APPROVAL TO HIRE STAFF

- a. Breanna Johnson, Certified School Nurse at step **2** of the bachelor's scale.
- b. ~~\_\_\_\_\_, Elementary teacher, at step \_\_\_\_ of the \_\_\_\_ scale.~~
- c. **Allison Brent**, Long-Term Substitute for the 2023-2024 school year for Special Education, Middle/High School, at step **1** of the **master's** scale.
- d. Marybeth Kober, Long-Term Substitute Teacher for the First Semester of the 2023-2024 school year for High School Math, at step 1 of the master's scale.
- e. Heidi Heath, 5-hour Title I Reading/Math Paraprofessional at the South Side schools.

*Motion to Approve:*      Mr. Weaver      *Seconded by:*      Mr. Kerr

The voice vote recorded as Ayes:      ☒ Mr. Johnson      ☒ Mr. Kelley      ☒ Mr. Kerr  
                                                         ☒ Mr. McFadden      ☐ Ms. Neely      ☒ Mr. Piercy  
                                                         ☒ Mrs. Pikna      ☒ Mr. Sterner      ☒ Mr. Weaver

The voice vote recorded as Nays:      None.

## 4. APPROVAL OF 2023-2024 COACH

- a. Jason Galla

*Motion to Approve:*      Mr. Weaver      *Seconded by:*      Mr. Kelley

The voice vote recorded as Ayes:      ☒ Mr. Johnson      ☒ Mr. Kelley      ☒ Mr. Kerr  
                                                         ☒ Mr. McFadden      ☐ Ms. Neely      ☒ Mr. Piercy  
                                                         ☒ Mrs. Pikna      ☒ Mr. Sterner      ☒ Mr. Weaver

The voice vote recorded as Nays:      None.

## B. Additional Items Requiring Board Approval:

1. APPROVAL TO SUBMIT ALL STATE AND FEDERAL FUND APPLICATIONS FOR THE 2023-2024 SCHOOL YEAR

*Motion to Approve: Mr. Weaver Seconded by: Mr. Kerr*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

2. APPROVAL TO CONTRACT WITH THE UNITED WAY OF VENANGO COUNTY FOR THE SERVICES OF A CAREER COUNSELOR FOR GRADES 7-12 FOR A MINIMUM OF 14 HOURS PER WEEK FOR THE 2023-2024 SCHOOL YEAR

*Motion to Approve: Mr. Weaver Seconded by: Mr. Kelley*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

3. APPROVAL TO CONTRACT WITH GITTINGS PROTECTIVE SECURITY TO PROVIDE TWO SCHOOL RESOURCE OFFICERS BEGINNING JUNE 30, AT A RATE OF \$34.84 PER HOUR FOR THE 2023-2024 SCHOOL YEAR

*Motion to Approve: Mr. Weaver Seconded by: Mr. Kerr*

Discussion ensued regarding pay rate.

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

4. APPROVAL OF THE DAY STUDENT EDUCATION AGREEMENT WITH GLADE RUN LUTHERAN SERVICES (dba ST. STEPHEN'S LUTHERAN ACADEMY AND ST. STEPHEN'S ACADEMY UTICA) FOR THE 2023-2024 SCHOOL YEAR

*Motion to Approve: Mr. Weaver Seconded by: Mr. Kelley*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays: None.

5. APPROVAL FOR COMMUNITY AMBULANCE TO PROVIDE WHEELCHAIR  
TRANSPORTATION FOR STUDENTS AS NEEDED, AT A COST OF \$45 PER ONE-WAY  
TRIP

*Motion to Approve:*     *Mr. Weaver*     *Seconded by:*     *Mr. Kerr*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> <i>Ms. Neely</i>	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays:     None.

6. APPROVAL OF NEW AND REVISED POLICIES

- a. 805.2- School Security Personnel
- b. 819- Suicide
- c. 830- Security of Computerized Personal Information/ Breach Notification
- d. 830.1- Data Governance/ Storage Security
- e. 916- Volunteers

*Motion to Approve:*     *Mr. Weaver*     *Seconded by:*     *Mr. Kerr*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> <i>Ms. Neely</i>	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays:     Mr. Sterner

7. APPROVAL ~~TO ACCEPT THE PROPOSAL FROM~~            ~~IN THE AMOUNT OF \$~~             
FOR THE ARCHITECTURAL SCOPE OF SERVICES FOR THE EXTERNAL RENOVATION  
OF THE OCASD ADMINISTRATION BUILDING

Discussion ensued, resulting in motion to table by Mr. Kelley, seconded by Mr. Kerr.

*Motion to Table:*     *Mr. Kelley*     *Seconded by:*     *Mr. Kerr*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> <i>Ms. Neely</i>	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays:     None.

8. APPROVAL ~~TO ACCEPT THE QUOTATION FROM C.M. EICHENLAUB CO. USING~~  
~~COSTARS 014-E23-315, IN THE AMOUNT OF \$~~            ~~TO REPLACE THE BLEACHERS IN~~  
THE HIGH SCHOOL GYM AND \$            ~~TO REPLACE THE BLEACHERS IN THE MIDDLE~~  
SCHOOL GYM

Discussion ensued, resulting in motion to table by Mr. Kerr, seconded by Mr. Weaver.

*Motion to Approve: Mr. Kerr      Seconded by: Mr. Weaver*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays:      None.

**VII. INFORMATIONAL**

A. OCASD Board Policy update, provided by Dr. Weller.

**VIII. FEDERAL PROGRAMS**

None.

**IX. OLD BUSINESS**

A. MOTION TO RESCIND A MOTION PREVIOUSLY ADOPTED

1. Whereas, by motion on June 26, 2023, the Board of School Directors approved a written agreement (the "Agreement") with Tim LaVan regarding his service as Athletic Directors for the 2023-24 school year. Whereas, Tim LaVan has notified the District that he has declined to accept the terms of the Agreement. Now therefore, be it resolved that the District rescinds the motion to approve the Agreement with Tim that was adopted on June 26, 2023.

*Motion to Table: Mr. Weaver      Seconded by: Mr. Kerr*

The voice vote recorded as Ayes:	<input checked="" type="checkbox"/> Mr. Johnson	<input checked="" type="checkbox"/> Mr. Kelley	<input checked="" type="checkbox"/> Mr. Kerr
	<input checked="" type="checkbox"/> Mr. McFadden	<input type="checkbox"/> Ms. Neely	<input checked="" type="checkbox"/> Mr. Piercy
	<input checked="" type="checkbox"/> Mrs. Pikna	<input checked="" type="checkbox"/> Mr. Sterner	<input checked="" type="checkbox"/> Mr. Weaver

The voice vote recorded as Nays:      None.

**X. ADMINISTRATORS' REPORTS**

None.

**XI. VENANGO TECHNOLOGY CENTER REPORT**

None.

**XII. RIVERVIEW IU 6 REPORT**

Mr. Johnson noted current processing to hire an Assistant Director.

**XIII. PSBA LIAISON REPORT**

None.

**XIV. SECRETARY'S REPORT**

Mrs. Lehnortt reviewed outcome of coaches pay from inquiry at the last Board meeting.

**XV. NEW BUSINESS OF THE BOARD**

None.

**XVI. ADJOURNMENT**

The motion to adjourn was made by Mr. Weaver, seconded by Mr. Kelley. The motion carried. Mr. McFadden announced the Board will meet in Executive Session following this Board meeting with no action to follow.

The meeting adjourned at 7:22 p.m.

Respectfully submitted,



Anna Lehnortt  
Board Secretary