

**OIL CITY AREA SCHOOL DISTRICT
BOARD MINUTES
MONDAY, MAY 22, 2023**

The regular monthly meeting of the Board of Directors of the Oil City Area School District was held on Monday evening, May 22, 2023, in the Board room of the Administration Building, 825 Grandview Road, Oil City, Pennsylvania. The meeting was called to order by Mr. Joseph McFadden, Board President, at 7:02 p.m.

Mr. McFadden opened the meeting with a moment of silence, remembering Delilah Karimi-Hosseini, Middle School student, followed by the Pledge of Allegiance.

Mr. McFadden announced that an executive session was held prior to the Board meeting to discuss personnel.

Roll Call: *Present:* Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy,
Mrs. Pikna, Mr. Sterner, Mr. Weaver

Absent: None.

Administrators Present: Dr. Weller, Mrs. Fisher, Mrs. Curran, Dr. Delmonaco, Mr. Siembida, Mr. Stahl,
Mrs. Zuck

Mr. McFadden announced the following change to the agenda:

Under Superintendent's Report, Section A, Personnel Items, Item 3a:

- Add name Julie Settle, beginning with the 2023-2024 school year.

Mr. Weaver, seconded by Ms. Neely, moved to approve the amendment to the agenda as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely,
Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

RECOGNITION OF VISITORS/INVITED GUESTS

Mr. Greg Merkel, Solicitor, Ms. Kara O'Neil, reporter for *The Derrick*, Mrs. Robin Evans were also in attendance, as well 18 members of the public.

Mr. Brian Rondinelli and representing students from OCmsn were invited to attend and present on their submission for Suicide Prevention Awareness. Mr. Rondinelli explained the student's role in producing a short video, which was played for those in attendance, and was very well received by those in attendance.

Mr. McFadden excused any students and their families who did not wish to stay for the remainder of the meeting.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Mr. Weaver, seconded by M. Kerr, moved to approve the minutes of the April 24, 2023, Work Session, April 24, 2023 Board Meeting, and May 15, 2023 Work Session.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

APPROVAL OF FINANCIAL REPORTS

Mr. Weaver, seconded by Mr. Kerr, moved to approve the following financial reports: Payment of Bills, Treasurer's Reports, and Activity Reports. (Copies of these reports will appear in the Minutes book.)

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

SUPERINTENDENT'S REPORT

The following items were presented for approval by Mr. McFadden, Board President:

A. Personnel Items:

1. APPROVAL OF RETIREMENT

- a. Vicky Burneisen, Administrative Assistant at the High School, effective July 10, 2023.

Mr. Weaver, seconded by Mr. Kerr, moved to approve the retirement as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

2. APPROVAL TO POST OPEN POSITIONS

- a. 12-month Administrative Assistant at the High School
- b. 7-hour Special Education Paraprofessional for the Middle School/High School.

Mr. Weaver, seconded by Ms. Neely, moved to approve the postings of vacancies, as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

3. APPROVAL TO HIRE STAFF (AMENDED)

- a. **Julie Settle**, 7-hour Special Education Paraprofessional for the South Side Schools beginning with the **2023-2024 school year**.
- b. Amber Fellows, Life Skills teacher at the Middle School, at step 2 of the Bachelors scale beginning with the 2023-2024 school year.
- c. Morgyn McBride, Autism Support teacher at the South Side schools, at step 2 of the Bachelors scale beginning with the 2023-2024 school year.

Dr. Weller noted that Ms. Fellows and Ms. McBride have been filling in as temporary teachers this year, but would be appointed as temporary permanent with this vote.

Mr. Weaver, seconded by Ms. Neely, moved to approve the hiring of staff, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

4. APPROVAL OF TENURE

- a. Emily Forgey
- b. Stephanie Staub

Mr. Weaver, seconded by Ms. Neely, moved to approve the list for tenure, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner

Nays – Mr. Weaver

5. APPROVAL OF EXTENDED YEAR STAFF (ESY)

- a. Misti Ali, Paraprofessional
- b. Breanna Balog, Teacher
- c. Leah Chelton, Paraprofessional
- d. Morgyn McBride, Teacher
- e. Chris Salvo, Teacher

Mr. Weaver, seconded by Mr. Kerr, moved to approve ESY staff, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

6. APPROVAL OF FIELD TRIP REQUEST

- a. The Cross Country team requests approval to hold their annual camp at Cook Forest State Park from July 24-28, 2023.

Ms. Neely, seconded by Mr. Kelley, moved to approve the field trip, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

7. APPROVAL TO TRANSFER THE SUPPLEMENTAL STIPEND FOR STEM ADVISOR FROM ERIKA SMITH TO STEPHANIE STAUB

Dr. Weller explained that Mrs. Staub has been completing the after-school activities with STEM, and Mrs. Smith has agreed to this for the 2022-2023 school year.

Mr. Kerr, seconded by Mr. Kelley, moved to approve the STEM transfer to Stephanie Staub, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

B. Additional items requiring Board approval:

Mr. Merkel left meeting at 7:20 p.m.

1. APPROVAL TO APPOINT THE SCHOOL SOLICITOR FOR THE 2023-2024 SCHOOL YEAR
 - a. Dale Woodard Gent McFate Law Firm

Mr. Weaver, seconded by Ms. Neely, moved to approve the 2023-2024 School Solicitor, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

2. APPROVAL TO APPOINT THE TREASURER FOR THE 2023-2024 SCHOOL YEAR
 - a. Mrs. Susan Fisher

Mr. Weaver, seconded by Ms. Neely, moved to approve the treasurer for the 2023-2024 school year, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Mr. Merkel returned to the meeting at 7:21 p.m.

3. APPROVAL TO APPOINT THE AUDITOR FOR THE 2023-2024 SCHOOL YEAR
 - a. Mr. Mark Turnley

Mr. Weaver, seconded by Ms. Neely, moved to approve the Auditor for the 2023-2024 school year, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

4. APPROVAL TO RE-ENACT 511 TAXES (All Act 511 taxes, which will include the Wage Tax at 0.5%, Per Capita Tax at \$5.00, Realty Transfer Tax at 0.5%, Local Services Tax at \$10.00, and the \$5.00 Per Capita Tax under Section 679 of the School Code.)

Mr. Weaver, seconded by Mr. Kerr, to enact the stated taxes, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

5. APPROVAL OF THE RESOLUTION TO RE-ENACT A REALTY TRANSFER TAX AND OTHER TAX RELATED PROVISIONS PURSUANT TO ARTICLE XI-D OF THE TAX REFORM CODE OF 1971, AS AMENDED

Mr. Weaver, seconded by Mr. Kelley, moved to re-enact the realty transfer tax and other tax, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

6. APPROVAL TO THE PROPOSED TENTATIVE BUDGET FOR THE 2023-2024 SCHOOL YEAR

Ms. Neely, seconded by Mr. Kerr, moved to approve the tentative budget, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

7. APPROVAL OF THE 2023-2024 COBRA RATES

Mr. Weaver, seconded by Mr. Kerr, moved to approve the COBRA 2023-24 rates, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

8. APPROVAL TO PAY ANNUAL DUES TO THE PENNSYLVANIA ASSOCIATION OF RURAL AND SMALL SCHOOLS (PARSS) AT A COST OF \$940.00 FOR THE 2023-2024 SCHOOL YEAR

Mr. Weaver, seconded by Mr. Kerr, moved to pay dues to PARSS, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

9. APPROVAL TO PAY ANNUAL DUES TO THE PENNSYLVANIA SCHOOL BOARD ASSOCIATION, INC. (PSBA) AT A MINIMUM COST OF \$5,131.35 FOR THE 2023-2024 SCHOOL YEAR

Mr. Weaver, seconded by Mr. Kelley, moved to pay dues to PSBA, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

10. APPROVAL OF THE 2023-2024 BID RESULT

- a. Copier Paper through ARIN IU 28, as a cost of \$13,992.00.

Mr. Weaver, seconded by Mr. Kerr, moved to accept the paper bid, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

11. APPROVAL TO ACCEPT THE BID FROM DURA EDGE IN THE AMOUNT OF \$49, 750.00 FOR RENOVATION AND IMPROVEMENTS TO THE DRAINAGE OF THE VARSITY SOFTBALL FIELD OUTFIELD

Mr. Weaver inquired if the cost for this item is already covered. Mrs. Fisher noted that it will be budgeted.

Mr. Kerr, seconded by Ms. Neely, moved to accept the bid from Dura Edge, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

12. APPROVAL OF THE RESOLUTION TO PARTICIPATE IN THE RIVERVIEW INTERMEDIATE UNIT GUEST TEACHER PROGRAM AT A COST OF \$600.00 FOR THE 2023-2024 SCHOOL YEAR

Mr. Weaver, seconded by Mr. Kelley, moved to participate in the Guest Teacher consortium for the 2023-2024 school year, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

13. APPROVAL TO CONTRACT WITH TITUSVILLE AREA SCHOOL DISTRICT’S ROCKETS ONLINE CAMPUS TO PROVIDE A CYBER OPTION FOR SPECIFIC STUDENTS FOR THE 2023-2024 SCHOOL YEAR

Mr. Weaver, seconded by Mr. Kelley, moved to contract with TASD Rocket’s Online Campus, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

14. APPROVAL TO HOST UNITED WAY’S “SUCCESS BY SIX” PROGRAM AT HASSON ELEMENTARY SCHOOL FROM JUNE 19 THROUGH JULY 27, 2023

Mr. Weaver, seconded by Mr. Kerr, moved to host the United Way program, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

15. APPROVAL OF “OC SUMMER CAMP” AT HASSON ELEMENTARY FROM JUNE 19 THROUGH JULY 20, 2023

Dr. Weller reiterated information from the Work Session, that this program has approximately 70 students registered. Mr. Siembida added there are 4 teachers currently, and looking to possibly add paraprofessionals.

Mr. Weaver, seconded by Mr. Kelley, moved to approve “OC Summer Camp”, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

16. APPROVAL TO CONTRACT WITH THE NFHS NETWORK TO PROVIDE STREAMING CAMERAS FOR SCHOOL EVENTS

Mr. Weaver, seconded by Mr. Kelley, moved to contract with NFHS, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

17. APPROVAL OF APPLICATION FOR FLEXIBLE INSTRUCTIONAL DAYS (FID) FOR THE 3 YEAR CYCLE BEGINNING WITH THE 2023-2024 SCHOOL YEAR

Mr. Weaver, seconded by Ms. Neely, moved to approve the application for FID, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

18. APPROVAL OF NEW REVISED POLICIES

- a. 609- Investment of District Funds
- b. 614- Payroll Authorization
- c. 800.1- Electronic Signatures/Records
- d. 801- Public Records
- e. 802- School Organization
- f. 803- School Calendar
- g. 804- School Day
- h. 805- Emergency Preparedness and Response, with attachment
- i. 805.1- Relations with Law Enforcement Agencies
- j. 805.3- Use of Force
- k. 806- Child Abuse
- l. 807- Opening Exercises/ Flag Displays
- m. 808- Food Services, with attachments
- n. 810- Transportation
- o. 810.1- School Bus Drivers and School Commercial Motor Vehicle Drivers
- p. 810.2- Transportation- Video/Audio Recording
- q. 810.3- School Vehicle Drivers
- r. 811- Bonding
- s. 812- Property Insurance

- t. 813- Other Insurance
- u. 814- Copyright Material
- v. 815- Acceptable Use of Internet, Computers, and Network Resources
- w. 816- District Social Media
- x. 818- Contracted Services Personnel
- y. 822- Automated External Defibrillator (AED)/ Cardiopulmonary Resuscitation (CPR)
- z. 823- Naloxone
- aa. 824- Maintaining Professional Adult/ Student Boundaries
- bb. 827- Conflict of Interest
- cc. 828- Fraud
- dd. 901- Public Relations Objectives
- ee. 902- Publications Program
- ff. 904- Public Attendance at School Events, with attachment
- gg. 905- Community Input Committee
- hh. 906- Public Complaint Procedures
- ii. 907- School Visitors
- jj. 908- Relations with Parents/Guardians
- kk. 910- Community Engagement
- ll. 911- News Media Relations
- mm. 912- Relations with Educational Institutions
- nn. 913- Nonschool Organizations/Groups/Individuals
- oo. 914- Relations with Intermediate Unit
- pp. 917- Parental/Family Involvement
- qq. 918- Title I Parent and Family Engagement, plus attachment

Mr. Sterner raised a question regarding the Community Input Committee. Discussion ensued with the Board, led by Mrs. Pikna, chairperson of the Community Input Committee.

Mr. Kerr, seconded by Ms. Neely, moved to approve the policies, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

19. APPROVAL TO RETIRE POLICY

- a. 808.1- Free/Reduced-Price Meals and Free Milk

Mr. Weaver, seconded by Mr. Kelley, moved to retire this policy, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

20. APPROVAL OF THE SERVICE AGREEMENT WITH FAMILY SERVICES AND CHILDREN'S AID SOCIETY TO PROVIDE THE O.C. P.R.E.P & H.E.I.G.H.T.S PROGRAM

Dr. Weller explained this is an agreement for grades K-8 and 9-12. Dr. Delmonaco added this service has been in place since 2007 and was then expanded upon in subsequent years.

Mr. Weaver, seconded by Mr. Kelley, moved to pay dues to PSBA, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

21. RETROACTIVE APPROVAL TO PERMIT THE VENANGO COUNTY LAND BANK TO PURCHASE 1 ADDITIONAL PROPERTY WITHIN OIL CITY AREA SCHOOL DISTRICT AT A COST OF \$600.00

Mrs. Fisher reiterated information shared at the Work Session, that this was approved by the city, county, and land bank prior to District approval.

Mr. Weaver, seconded by Mr. Kerr, moved to retroactively approve the purchase, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Ms. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

INFORMATIONAL

Dr. Weller gave an overview of commencement exercises for both the Venango Technology Center and the District, along with inquiring which Board members would be present for graduation. Dr. Weller also highlighted the recent track and field success at Districts, with States this upcoming weekend.

FEDERAL PROGRAMS

None.

OLD BUSINESS OF THE BOARD

Mr. Kerr announced that 6 submissions were received regarding the RFP for Title IX materials. A handout was passed to Board members with the intended rubric for the June 12th Committee meeting, which will be posted on the website as well.

ADMINISTRATORS' REPORTS

Mrs. Curran addressed the Board with an update from Smedley and Seventh Street schools. Highlights included Kindergarten registration, family night, various field trips. Mrs. Curran also noted that a reading challenge was issued, and won by the students, which will result in her riding a horse in June!

Dr. Delmonaco addressed the Board regarding Special Education updates with the IU for the 2023-24 school year, positive relations with Jennifer McClellan at the YMCA with a new program for the 23-24 school year, transition meetings for kindergarten, finishing with participation in Crawford County Special Olympics.

Mr. Siembida addressed the Board regarding Hasson activities, noting PSSA are complete, Home and School hosted a Glow Dance and shaved ice reward. A move up ceremony will be held June 5 for students moving on to the Middle School.

Mrs. Zuck addressed the Board regarding the Middle School's recognition of staff, PSSA and Keystone completion, emphasis on celebrating 8th graders skills and self-improvements. A Surprise Day was held, as well as a successful Parent Night, including Brycen O'Neil's hot dogs stand and giveaways for math related items. Spring Fling raised enough money to almost fully fund next year's D.C. trip.

Mr. Stahl addressed the Board regarding the High School, noting Keystone's are currently being held. Prom was successful, as well as spring concerts. Further mention of graduation exercises, as well as Senior Day, banquet, NYC trip, and the Senior parade.

VENANGO TECHNOLOGY CENTER REPORT

Mr. Johnson reiterated VTC's scheduled commencements, having a morning and afternoon session, on June 1.

RIVERVIEW INTERMEDIATE UNIT 6 REPORT

None.

PSBA LIAISON REPORT

Mr. Kerr noted PSBA is accepting nominations for delegates.

SECRETARY'S REPORT

None.

NEW BUSINESS OF THE BOARD

None.

ADJOURNMENT

The motion to adjourn was made by Ms. Neely and seconded by Mr. Kerr. The motion carried. The meeting adjourned at 7:51 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Anna Lehnortt", is written over a horizontal line.

Anna Lehnortt
Board Secretary