



**OIL CITY AREA SCHOOL DISTRICT
WORK SESSION AGENDA
MONDAY, April 24, 2023
6:00 P.M.**

**Executive
Session
5:00 p.m.**

Executive Session ☐ was ☐ was NOT held prior to this Work Session.

- I. PUBLIC COMMENT
- II. INVITED GUESTS
- III. CO-CURRICULAR ACTIVITIES COMMITTEE
- IV. CURRICULUM COMMITTEE
- V. TECHNOLOGY COMMITTEE
- VI. PERSONNEL COMMITTEE
- VII. OPERATIONS COMMITTEE
- VIII. POLICY COMMITTEE
- IX. COMMUNITY INPUT COMMITTEE
- X. BUDGET AND FINANCE
 - A. Review Revenue and remaining budgets (objects 300-800)
- XI. SOLICITOR'S REPORT
- XII. ADMINISTRATORS' REPORT
 - A. Personnel Items
 - 1. APPROVAL OF RETIREMENTS AND RESIGNATIONS
 - a. Scott Stahl, Principal at the High School, effective June 30, 2023.
 - b. Cindy Price, Paraprofessional at Hasson Heights Elementary School, effective June 7, 2023.
 - c. Donna Aaron, Nurse Technician at the Middle School/ High School complex, effective August 4, 2023.
 - 2. APPROVAL TO POST OPEN POSITIONS
 - a. High School Administrator
 - b. Middle School Life Skills Teacher
 - c. Elementary Austim Support Teacher
 - d. 12-month Administrative Assistant in the Business Office
 - e. 10-month Nurse Technician at the Middle School/High School complex
 - f. Paraprofessional at Hasson Heights Elementary School

3. APPROVAL OF CONTRACT FOR THE 2023-2024 SCHOOL YEAR
 - a. Martin Aylesworth, School Psychologist
4. APPROVAL OF SUBSTITUTE TEACHERS
 - a. Kaitlyn Anderson
 - b. Caleb Gardner
 - c. Matthew Hutchinson
5. APPROVAL OF GUEST TEACHER
 - a. Conor Taylor
6. APPROVAL OF SUBSTITUTE NURSE
 - a. Cynthia Richar
7. APPROVAL OF THE UPDATED LIST OF BUS AND VAN DRIVERS
8. APPROVAL OF TRACK & FIELD COACH
 - a. Madison Salvo, Volunteer Junior/Senior High School
9. APPROVAL OF FUNDRAISING REQUEST
 - a. The OCHS National Honor Society requests approval to sell white out t-shirts and paper chain links to raise money for the Kirtland Cancer Foundation.
10. APPROVAL OF FIELD TRIP REQUESTS
 - a. The Seventh Street Elementary School requests approval for 4 students and 1 teacher to travel to Dearborn, Michigan, to participate in the Invention Convention National competition from June 7-9, 2023.
 - b. The Varsity Competitive Cheerleaders request approval to travel to PennWest-Clarion to participate in a Cheerleading Camp from August 1-3, 2023.
 - c. The High School Bridges for Justice Club requests approval to travel to the Healthy Living Learning Institute in McKeesport, PA, on Sunday, May 7, 2023.

B. Additional items requiring Board approval

1. APPROVAL OF BIDS FOR THE 2023-2024 SCHOOL YEAR
 - a. Art
 - b. Athletics
 - c. Industrial Arts
 - d. Office/Teacher
 - e. Science
2. APPROVAL TO HOST DCI-GENESIS DRUM AND BUGLE CORP AT THE MIDDLE SCHOOL/ HIGH SCHOOL COMPLEX AND STADIUM FROM AUGUST 5-8, 2023.
3. APPROVAL OF NEW AND REVISED POLICIES
 - a. 311- Reduction of Staff
 - b. 314- Physical Examination
 - c. 331- Job Related Expenses
 - d. 337- Vacation

- e. 601- Fiscal Objectives
- f. 602- Budget Planning
- g. 603- Budget Preparation
- h. 604- Budget Adoption
- i. 605- Tax Levy
- j. 606- Tax Collection
- k. 607- Tuition Income
- l. 608- Bank Accounts
- m. 612- Purchases Not Budgeted
- n. 613- Cooperative Purchasing
- o. 615- Payroll Deductions
- p. 616- Payment of Bills
- q. 617- Petty Cash
- r. 618- Student Activity Funds
- s. 619- District Audit
- t. 620- Fund Balance
- u. 621- Local Taxpayer Bill of Rights
- v. 622- GASB Statement 34
- w. 624- Taxable Fringe Benefits, *plus attachment*
- x. 625- Credit Cards
- y. 626- Federal Fiscal Compliance, *plus attachments*
- z. 626.1- Travel Reimbursement- Federal Programs
- aa. 702- Gifts, Grants, Donations
- bb. 702.1- Crowdfunding
- cc. 703- Sanitary Management
- dd. 704- Maintenance
- ee. 705- Facilities and Workplace Safety
- ff. 706- Property Records
- gg. 707- Use of School Facilities
- hh. 708- Lending of Equipment and Books
- ii. 709- Building Security
- jj. 710- Use of Facilities by Staff
- kk. 716- Integrated Pest Management
- ll. 717- Cellular Telephones
- mm. 718- Service Animals in Schools

4. APPROVAL TO RETIRE POLICIES

- a. 702- Memorials
- b. 704- Student Activity Van Management
- c. 712- Emergency Evacuation Procedure

5. APPROVAL FOR MRS. FISHER TO LOCK IN NATURAL GAS AND ELECTRIC RATES WHEN MOST ADVANTAGEOUS THROUGH 2028

6. APPROVAL TO CONTRACT WITH WARREN COUNTY SCHOOL DISTRICT VIRTUAL ACADEMY TO PROVIDE A CYBER OPTION FOR OIL CITY STUDENTS FOR THE 2023-2024 SCHOOL YEAR

7. APPROVAL OF DISCIPLINE WAIVER AND STIPULATION FOR STUDENT "C" FOR THE 2022-2023 SCHOOL YEAR

- a. RESOLVED, that the Oil City Area School Board of School Directors approves the Waiver and Stipulation Agreement for Student "C" for the 2022-2023 school year. The Oil City School Board of Directors authorizes the Superintendent to sign the Waiver and Stipulation on behalf of the District.

XIII. INFORMATIONAL

A. Student Recognition

Executive Session ☐ will ☐ will NOT be held following this Work Session.