



Oil City Area School District
825 Grandview Road, Oil City, PA 16301
Board Meeting on April 24, 2023

Executive Session ☐ was ☐ was NOT held prior to this Board Meeting.

AMENDED

I. ROLL CALL

APPROVAL TO MAKE THE FOLLOWING AMENDMENTS TO THE AGENDA:

A. Under Superintendent's Report, Section A, Personnel Items

1. Item 2a, amend to "K-12 Administrator"
2. Under Item 9a, add "rally towels, wash-off tattoos, bleacher seat cushions, and other items"
3. Add Item 9b- "The OCHS National Honor Society requests approval to sell t-shirts for Brain Cancer Awareness Month to raise money for Brain Cancer Research, from April 25-May 10, 2023."
4. Add Item 11- "APPROVAL TO REMOVE THE FOLLOWING FROM THE DAY-TO-DAY SUBSTITUTE LIST"
 - a. James Speth
 - b. Brad Davis

B. Under Superintendent's Report, Section B, Additional Items Requiring Board Approval

1. Add item 8- "APPROVAL TO PERMIT THE VENANGO COUNTY LAND BANK TO PURCHASE 2 PROPERTIES WITHIN OIL CITY AREA SCHOOL DISTRICT AT A COST OF \$600.00 EACH."

II. RECOGNITION OF VISITORS/INVITED GUESTS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

- A. March 27, 2023 Voting Meeting**

V. APPROVAL OF FINANCIAL REPORTS

- A. Payment of Bills**
B. Treasurer's Report
C. Activity Report

VI. SUPERINTENDENT'S REPORT

A. PERSONNEL ITEMS

1. APPROVAL OF RETIREMENTS AND RESIGNATIONS

- a. Scott Stahl, Principal at the High School, effective June 30, 2023.
- b. Cindy Price, Paraprofessional at Hasson Heights Elementary School, effective June 7, 2023.
- c. Donna Aaron, Nurse Technician at the Middle School/ High School complex, effective August 4, 2023.

2. APPROVAL TO POST OPEN POSITIONS

- a. High School Principal

____ Motion

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- b. Middle School Life Skills Teacher
- c. Elementary Austim Support Teacher
- d. 12-month Administrative Assistant in the Business Office
- e. 10-month Nurse Technician at the Middle School/High School complex
- f. Paraprofessional at Hasson Heights Elementary School

_____ Motion

_____ Second

3. APPROVAL OF CONTRACT FOR THE 2023-2024 SCHOOL YEAR

- a. Martin Aylesworth, School Psychologist

_____ Motion

_____ Second

4. APPROVAL OF SUBSTITUTE TEACHERS

- a. Kaitlyn Anderson
- b. Caleb Gardner
- c. Matthew Hutchinson

_____ Motion

_____ Second

5. APPROVAL OF GUEST TEACHER

- a. Conor Taylor

_____ Motion

_____ Second

6. APPROVAL OF SUBSTITUTE NURSE

- a. Cynthia Richar

_____ Motion

_____ Second

7. APPROVAL OF THE UPDATED LIST OF BUS AND VAN DRIVERS

_____ Motion

_____ Second

8. APPROVAL OF TRACH & FIELD COACH

- a. Madison Salvo, Volunteer Junior/Senior High School

_____ Motion

_____ Second

9. APPROVAL OF FUNDRAISING REQUEST

- a. The OCHS National Honor Society requests approval to sell white out t-shirts and paper chain links to raise money for the Kirtland Cancer Foundation.

_____ Motion

_____ Second

10. APPROVAL OF FIELD TRIP REQUESTS

- a. The Seventh Street Elementary School requests approval for 4 students and 1 teacher to travel to Dearborn, Michigan, to participate in the Invention Convention National competition from June 7-9, 2023.
- b. The Varsity Competitive Cheerleaders request approval to travel to PennWest-Clarion to participate in a Cheerleading Camp from August 1-3, 2023.
- c. The High School Bridges for Justice Club requests approval to travel to the Healthy Living Learning Institute in McKeesport, PA, on Sunday, May 7, 2023.

B. ADDITIONAL ITEMS REQUIRING BOARD APPROVAL

_____ Motion

_____ Second

1. APPROVAL OF BIDS FOR THE 2023-2024 SCHOOL YEAR

- a. Art
- b. Athletics
- c. Industrial Arts
- d. Office/Teacher
- e. Science

_____ Motion

_____ Second

_____ Motion

_____ Second

2. APPROVAL TO HOST DCI-GENESIS DRUM AND BUGLE CORP AT THE MIDDLE SCHOOL/ HIGH SCHOOL COMPLEX AND STADIUM FROM AUGUST 5-8, 2023.

3. APPROVAL OF NEW AND REVISED POLICIES

- a. 311- Reduction of Staff
- b. 314- Physical Examination
- c. 331- Job Related Expenses
- d. 337- Vacation
- e. 601- Fiscal Objectives
- f. 602- Budget Planning
- g. 603- Budget Preparation
- h. 604- Budget Adoption
- i. 605- Tax Levy
- j. 606- Tax Collection
- k. 607- Tuition Income
- l. 608- Bank Accounts
- m. 612- Purchases Not Budgeted
- n. 613- Cooperative Purchasing
- o. 615- Payroll Deductions
- p. 616- Payment of Bills
- q. 617- Petty Cash
- r. 618- Student Activity Funds
- s. 619- District Audit
- t. 620- Fund Balance
- u. 621- Local Taxpayer Bill of Rights
- v. 622- GASB Statement 34
- w. 624- Taxable Fringe Benefits, *plus attachment*
- x. 625- Credit Cards
- y. 626- Federal Fiscal Compliance, *plus attachments*
- z. 626.1- Travel Reimbursement- Federal Programs
- aa. 702- Gifts, Grants, Donations
- bb. 702.1- Crowdfunding
- cc. 703- Sanitary Management
- dd. 704- Maintenance
- ee. 705- Facilities and Workplace Safety
- ff. 706- Property Records
- gg. 707- Use of School Facilities
- hh. 708- Lending of Equipment and Books
- ii. 709- Building Security
- jj. 710- Use of Facilities by Staff
- kk. 716- Integrated Pest Management
- ll. 717- Cellular Telephones
- mm. 718- Service Animals in Schools

_____ Motion

_____ Second

4. APPROVAL TO RETIRE POLICIES

- a. 702- Memorials
- b. 704- Student Activity Van Management

c. 712- Emergency Evacuation Procedure

Motion

Second

5. APPROVAL FOR MRS. FISHER TO LOCK IN NATURAL GAS AND ELECTRIC RATES WHEN MOST ADVANTAGEOUS THROUGH 2028

Motion

Second

6. APPROVAL TO CONTRACT WITH WARREN COUNTY SCHOOL DISTRICT VIRTUAL ACADEMY TO PROVIDE A CYBER OPTION FOR OIL CITY STUDENTS FOR THE 2023-2024 SCHOOL YEAR

Motion

Second

7. APPROVAL OF DISCIPLINE WAIVER AND STIPULATION FOR STUDENT "C" FOR THE 2022-2023 SCHOOL YEAR

- a. RESOLVED, that the Oil City Area School Board of School Directors approves the Waiver and Stipulation Agreement for Student "C" for the 2022-2023 school year. The Oil City School Board of Directors authorizes the Superintendent to sign the Waiver and Stipulation on behalf of the District.

VII. INFORMATIONAL

A. OCASD Staff Recognition

VIII. FEDERAL PROGRAMS

IX. OLD BUSINESS OF THE BOARD

A. Pay scale for Melissa Proper

X. ADMINISTRATORS' REPORTS

XI. VENANGO TECHNOLOGY CENTER REPORT

XII. RIVERVIEW IU 6 REPORT

XIII. PSBA LIAISON REPORT

XIV. SECRETARY'S REPORT

A. Statement of Financial Interest forms due by May 1.

XV. NEW BUSINESS OF THE BOARD

Motion

Second

XVI. ADJOURNMENT

Executive Session ☐ will ☐ will NOT be held following this Board Meeting.