

**Oil City Area School District
Mid-Month Work Session Minutes
Monday, January 9, 2023
6:00 p.m.**

The Work Session of the Oil City Area School District Board of Directors held on Monday, January 9, 2023, was called to order at 6:02 p.m. by Mr. Joseph McFadden, Board President, in the Board Room of the Administrative Office, 825 Grandview Road, Oil City, PA.

Board Members Present: Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Board Members Absent: None

Administrators Present: Dr. Weller, Mrs. Fisher

Mr. Greg Merkel, Solicitor, Ms. Kara O'Neil, reporter for *The Derrick*, and Mrs. Robin Evans were also in attendance.

Public Comment – None.

Invited Guests – None.

Co-Curricular Activities Committee – None.

Curriculum Committee – None.

Technology Committee – The committee is considering reconfiguration of current positions.

Personnel Committee – None.

Operations Committee – None.

Policy Committee – Mr. Kerr announced that the Policy Committee will meet at 5:45 p.m. on January 23, 2023. The 200 section has been reviewed by PSBA.

Community Input Committee – Mrs. Pikna announced that the next meeting will be held at 5:00 p.m. on January 23, 2023, in the Board Room at the Administration Office.

Budget and Finance – Mrs. Fisher shared an updated 2023-2024 budget preparation timeline with the Board. The timeline shows which budget items will be reviewed at each of the upcoming work sessions and voting meetings, as well as deadlines for budget approval.

Solicitor's Report – None.

Approval of the following items will be requested at the voting meeting, which will be held same day, following this work session, January 9, 2023:

- ◆ APPROVAL OF RESIGNATION
 - ◆ Tiffany Young, Paraprofessional at Smedley Elementary

- ◆ APPROVAL TO POST OPEN POSITION
 - ◆ Full-time Special Education Paraprofessionals for the South Side schools
- ◆ APPROVAL TO HIRE PARAPROFESSIONAL STAFF
 - ◆ _____, Full-time Special Education Paraprofessional for the South Side schools.
 - ◆ _____, six-hour Special Educational Paraprofessional at Hasson Heights Elementary School.
- ◆ APPROVAL TO HIRE A TEMPORARY TEACHER FOR THE SECOND SEMESTER OF THE 2022-2023 SCHOOL YEAR
 - ◆ Amber Fellows, Special Education Teacher at the Oil City Middle School at Step 1 of the Bachelor's scale.
- ◆ APPROVAL TO HIRE LONG-TERM SUBSTITUTE TEACHER
 - ◆ _____, Math Teacher at the Oil City Middle School for Semester 2 of the 2022-2023 school year.

This motion was withdrawn and replaced with the following:

- ◆ APPROVAL TO HIRE DAY-TO-DAY SUBSTITUTE TEACHER
 - ◆ Tim LaVan
- ◆ APPROVAL OF DAY-TO-DAY SUBSTITUTE NURSE
 - ◆ Jessica Richardson
- ◆ APPROVAL OF GUEST TEACHERS
 - ◆ Andrew Pikna
 - ◆ Rachel Stine
- ◆ APPROVAL OF CROSSING GUARD
 - ◆ Frank Martyna
- ◆ APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN OIL CITY AREA SCHOOL DISTRICT AND THE OIL CITY EDUCATIONAL SUPPORT PERSONNEL TO PROVIDE A SUPPLEMENTAL CONTRACT FOR A SPECIAL EDUCATION ASSISTANT/WRESTLING
- ◆ APPROVAL OF SUPPLEMENTAL CONTRACT
 - ◆ Andrew Brosius, Special Education Assistant/Wrestling with a stipend of \$2,100
- ◆ APPROVAL TO CLOSE THE MIDDLE SCHOOL ROBOTICS STUDENT CLUB ACTIVITY ACCOUNT AND TRANSFER THE BALANCE OF \$196.30 TO THE HIGH SCHOOL ROBOTICS CLUB
- ◆ APPROVAL OF FIELD TRIP REQUEST
 - ◆ The Music Department requests approval for four (4) students to travel to DuBois High School for District Band on February 8-10, 2023.

- ◆ APPROVAL OF FUND RAISING ACTIVITY
 - ◆ Senior High Student Council requests approval to sell Candy Cane Grams to raise funds for a charity to be determined.
- ◆ APPROVAL OF THE RESOLUTION NOT TO RAISE 2023 TAXES BEYOND THE INDEX OF 6.3%
- ◆ APPROVAL TO APPOINT ANNA LEHNORTT AS BOARD SECRETARY EFFECTIVE JANUARY 16, 2023, TO FILL THE UNEXPIRED TERM OF SHIRLEY MCLAUGHLIN THROUGH MAY 2025
- ◆ APPROVAL TO APPOINT ONE REPRESENTATIVE TO THE VENANGO TECHNOLOGY CENTER BOARD OF DIRECTORS (TERM EXPIRES JANUARY 1, 2028)
 - ◆ Shari Neely
- ◆ APPROVAL OF THE RESOLUTION TO APPROVE THE 2023-2024 VENANGO TECHNOLOGY CENTER OPERATING BUDGET WHICH INCLUDES EXPENDITURES OF \$8,246,993 WITH TOTAL DISTRICT SECONDARY PROGRAM CONTRIBUTIONS OF \$5,698,891
- ◆ APPROVAL OF THE 2021-2022 OIL CITY AREA SCHOOL DISTRICT HEALTH AND SAFETY PLAN, VERSION 4

No changes were made to Version 4, just a review.
- ◆ APPROVAL OF PLANCON PART I: INTERIM REPORTING, PROJECT 3872, HASSON HEIGHTS ELEMENTARY SCHOOL ALTERATIONS AS APPROVED BY THE PA DEPARTMENT OF EDUCATION PER THEIR LETTER DATED NOVEMBER 23, 2023.
- ◆ APPROVAL OF THE CONCURRENT ENROLLMENT AGREEMENT BETWEEN OIL CITY AREA SCHOOL DISTRICT AND THE UNIVERSITY OF PITTSBURGH AT BRADFORD BEGINNING AUGUST 1, 2022, THROUGH JULY 31, 2023
- ◆ APPROVAL TO REVISE POLICIES
 - ◆ Policy 011, Principles for Governance and Leadership
 - ◆ Policy 610, Purchases Subject to Bid/Quotation
 - ◆ Policy 611, Purchases Budgeted
 - ◆ Attachment 626

INFORMATIONAL

January Committee Meetings – Dr. Weller announced the Community Input Committee will meet on January 23, 2023, at 5:00 p.m. and the Policy Committee will meet on January 23, 2023, at 5:45 p.m. Both meetings will be held in the Board Room of the Administration Office.

The work session concluded at 6:11 p.m. An Executive Session was called following the Work Session for the discussion of personnel.

Respectfully submitted,

Shirley D. McLaughlin
Board Secretary