

**OIL CITY AREA SCHOOL DISTRICT
BOARD MINUTES
MONDAY, JANUARY 9, 2023**

The regular monthly meeting of the Board of Directors of Oil City Area School District was held on Monday evening, January 9, 2023, in the Board Room of the Administrative Offices, 825 Grandview Road, Oil City, Pennsylvania. The meeting was called to order by Mr. Joseph McFadden, Board President, at 7:00 p.m.

Mr. McFadden opened the meeting with a moment of silence in memory of Mr. Donald Weisenfluh, former teacher and Technology Director, followed by the Pledge of Allegiance.

Roll Call: *Present:* Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy,
Mrs. Pikna, Mr. Sterner, Mr. Weaver

Absent: None

Administrators

Present: Dr. Weller, Mrs. Fisher, Mrs. Curran, Mrs. Delmonaco, Mr. Siembida,
Mr. Stahl, Mrs. Zuck

Mr. McFadden announced the following changes to the agenda:

Under Superintendent's Report, Item A, Approval to Post Open Positions, the following were added:

- *Two full-time Special Education Paraprofessionals for the South Side schools*
- *PIMS Coordinator/Confidential Secretary*
- *Director of Technology*

Under Superintendent's Report, Item A, Approval to Hire Paraprofessional Staff, the following were added:

- *Cynthia Meddock, full-time Special Education Paraprofessional for the South Side schools*
- *Brittany Irwin, six-hour Special Education Paraprofessional at Hasson Heights Elementary School*

Under Superintendent's Report, Item A, *Approval to Hire a Long-term Substitute Math Teacher at Oil City Middle School for Semester 2 of the 2022-2023 school year* was removed and replaced with, the following:

- *Approval of Day-to-Day Substitute Teacher – Tim LaVan*

Under Superintendent's Report, Item A, Approval of Guest Teachers, the following was added:

- *Tricia Scott*

Under Superintendent's Report, Item B, *Approval to Appoint One Representative to the Venango Technology Center Authority (term expires January 1, 2028)*, the following was added:

- *Shari Neely*

Mr. Weaver, seconded by Mrs. Neely, moved to approve the amendments to the agenda as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

RECOGNITION OF VISITORS/INVITED GUESTS

Mr. Greg Merkel, Solicitor, and Ms. Kara O'Neil, reporter for *The Derrick*, and Mrs. Robin Evans were also in attendance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Mr. Weaver, seconded by Mr. Kerr, moved to approve the minutes of the November 21, 2022 Board Meeting and the December 5, 2022 Organization Meeting.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

APPROVAL OF FINANCIAL REPORTS

Mr. Weaver, seconded by Mr. Kerr, moved to approve the following financial reports: Payment of Bills, Treasurer's Reports, and Activity Reports. (Copies of these reports will appear in the Minutes book.)

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

SUPERINTENDENT'S REPORT

The following items were presented for approval by Mr. McFadden, Board President:

Personnel Items:

Approval of Resignation

- Tiffany Young, Paraprofessional at Smedley Elementary, effective December 20, 2022

Mr. Weaver, seconded by Mrs. Neely, moved to approve the resignation of Tiffany Young, as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Post Open Positions

- Two Full-time Special Education Paraprofessionals for the South Side schools
- PIMS Coordinator/Confidential Secretary
- Director of Technology

Mr. Weaver, seconded by Mrs. Neely, moved to approve the posting of open positions, as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Hire Paraprofessional Staff

- Cynthia Meddock, full-time Special Education Paraprofessional at the South Side Schools
- Brittany Irwin, 6-hour Special Education Paraprofessional at Hasson Heights Elementary School

Mr. Weaver, seconded by Mrs. Neely, moved to approve the hiring of paraprofessional staff, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Hire a Temporary Teacher for the Second Semester of the 2022-2023 School Year

- Amber Fellows, Special Education teacher at Oil City Middle School, at Step 1 of the Bachelor's scale

Mrs. Neely, seconded by Mr. Weaver, moved to approve Amber Fellows as a temporary teacher, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Hire a Long-Term Substitute Teacher

- _____, Math Teacher at Oil City Middle School for Semester 2 of the 2022-2023 school year

This motion was withdrawn from the agenda and replaced with the following:

Approval of Day-to-Day Substitute Teacher

- Tim LaVan

Mr. Kerr, seconded by Mrs. Neely, moved to approve Tim LaVan as a day-to-day substitute teacher, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner

Nays – Mr. Weaver

Approval of Day-to-Day Substitute Nurse

- Jessica Richardson

Mr. Weaver, seconded by Mr. Kerr, moved to approve Jessica Richardson as a day-to-day substitute nurse, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Guest Teachers

- Andrew Pikna
- Rachel Stine
- Tricia Scott

Mr. Weaver, seconded by Mrs. Neely, moved to approve the guest teachers, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mr. Sterner, Mr. Weaver

Nays – None

Abstentions – Mrs. Pikna

Approval of Crossing Guard

- Frank Martyna

Mrs. Neely, seconded by Mr. Weaver, moved to approve Frank Martyna as a crossing guard, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

Approval of Memorandum of Understanding Between Oil City Area School District and the Oil City Educational Support Personnel to Provide a Supplemental Contract for a Special Education Assistant/Wrestling

Mr. Weaver, seconded by Mr. Kerr, moved to approve the Memorandum of Understanding for the Special Education Assistant/Wrestling, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

Approval of Supplemental Contract

- Andrew Brosius, Special Education Assistant/Wrestling with a stipend of \$2,100

Mrs. Neely, seconded by Mr. Kerr, moved to approve the supplemental contract for Andrew Brosius, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

Approval of to Close the Middle School Robotics Student Club Activity Account and Transfer the Balance of \$196.30 to the High School Robotics Club

Mr. Weaver, seconded by Mrs. Neely, moved to approve closing the Middle School Robotics account and transferring the balance to the High School Robotics Club, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

Approval of Field Trip

- The Music Department requests approval for four students to travel to DuBois High School to participate in District Band on February 8-10, 2023

Mr. Weaver, seconded by Mrs. Neely, moved to approve the field trip request, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

Approval of Fund Raising Request

- Senior High Student Council requests approval to sell Candy Cane Grams to raise funds for a charity to be determined

Mr. Weaver, seconded by Mr. Kerr, moved to approve the fund raising request, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Mr. McFadden also requested approval of the following items:

Approval of the Resolution Not to Raise 2023 Taxes Beyond the Index of 6.3%

Mr. Weaver, seconded by Mr. Kerr, moved to approve the resolution not to raise 2023 taxes beyond the index of 6.3%, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Appoint Anna Lehnortt as Board Secretary effective January 16, 2023, to Fill the Unexpired Term of Shirley McLaughlin through May 2025

Mr. Weaver, seconded by Mrs. Neely, moved to approve the appointment of Anna Lehnortt as Board Secretary, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Appoint One Representative to the Venango Technology Center Authority (term expires January 1, 2028)

- Shari Neely

Mr. Weaver, seconded by Mrs. Neely, moved to approve the appointment of Shari Neely to the Venango Technology Center Authority, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Abstentions – Mrs. Neely

Approval of the Resolution to Approve the 2023-2024 Venango Technology Center Operating Budget which Includes Expenditures of \$8,246,993 with Total District Secondary Program Contributions of \$5,698,891.

Mr. Weaver, seconded by Mrs. Neely, moved to approve the resolution to approve the 2023-2024 Venango Technology Center Operating Budget which includes expenditures of \$8,246,993 with total district secondary program contributions of \$5,698,891.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of the 2021-2022 Oil City Area School District Health and Safety Plan, Version 4

Mr. Weaver, seconded by Mrs. Neely, moved to approve the 2021-2022 Oil City Area School District Health and Safety Plan, Version 4.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of PlanCon Part I: Interim Reporting Project 3872, Hasson Heights Elementary School Alterations as Approved by the PA Department of Education per their Letter Dated November 23, 2022

Mr. Weaver, seconded by Mr. Kerr, moved to approve PlanCon Part I: Interim Reporting Project 3872, Hasson Heights Elementary School Alterations as approved by the PA Department of Education per their letter dated November 23, 2022, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of the Concurrent Enrollment Agreement between Oil City Area School District and the University of Pittsburgh at Bradford Beginning August 1, 2022 through July 31, 2023

Mr. Weaver, seconded by Mrs. Neely, moved to approve the concurrent enrollment agreement between Oil City Area School District and the University of Pittsburgh at Bradford, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Revise Policies

- Policy 011, Principles for Governance and Leadership
- Policy 610, Purchases Subject to Bid/Quotation
- Policy 611, Purchases Budgeted
- Attachment 626, Procurement

Mrs. Neely, seconded by Mr. Weaver, moved to approve to approve the revised policies, as presented.

The voice vote is recorded as follows: Ayes – Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

INFORMATIONAL

Student Recognition – Dr. Weller shared that Ethen Knox was named the 2022 Pennsylvania Football News Coaches Select Player of the Year in Class 3A for his outstanding season on the gridiron. He was also named first-team running back for a season in which he broke national, state, and school records for rushing yards. Cam Crocker was also named to the 2022 Class 3A Pennsylvania Football Writers' All-State Team.

Recognition of School Directors – Dr. Weller expressed gratitude to the Board members for the work they do and their willingness to serve on behalf of our students, staff, and community. Certificates of appreciation were given to each member of the Board.

FEDERAL PROGRAMS

None.

OLD BUSINESS OF THE BOARD

None.

ADMINISTRATORS' REPORTS

Mr. Siembida noted that Super Duper Team Day #3 was held before Christmas break. Altruismo ended the day with the most points. Teams also collected items for Precious Paws, with Team Isibindi as the winner. The Home and School Club also hosted a sock hop for each grade level. Winter benchmarking will begin January 17.

Mrs. Curran reported all students received a team shirt, and team days are celebrated on early dismissal days. Plans are being made for meaningful watershed educational experiences to be held in the spring. More third and fourth grade students are taking leadership roles and meet regularly with Mrs. Curran. Three students from the South Side schools had artwork featured in the Fatherhood Initiative 2023 calendar. Mrs. Stephanie Staub, STEM teacher for the South Side, is in a nationwide competition for NHL Teacher of the Month. The prize is a monetary contribution to be used for STEM programs.

Mrs. Zuck shared that the middle school collected \$1,500 in donations which were given to the Make-a-Wish Foundation in memory of Gabe Sobina. The OCMS team building day include a PBIS survey, as well as a movie, Let's Make a Deal, and a Christmas edition of Name that Tune! McDonald's provided gift cards which were given as prizes.

Mrs. Delmonaco explained Act 1 of 2022 which promotes timely high school graduation and facilitates equal access to academics and extracurricular activities and the removal of systemic barriers for students who experience education instability as defined by the legislation. The high school administrators, guidance counselors, and transition coordinator are thinking outside the box to help students graduate on time.

Mr. Stahl announced that the high school will host a benefit dinner for Mike McGarvie in the high school cafeteria on January 28 from 1:00 – 9:00 p.m. Also, Mr. Stahl and Mrs. Haupt met individually with every junior to make certain that they are on track to graduate. Students Charlie Motter and Drayton Dill were recognized for volunteering to dress as Molly the Milk Cow for the elementary students during lunch time. Mr. Stahl also noted that significant improvements are being made in school-wide safety.

Mr. Johnson, Board Member, thanked the administrators for their community involvement and recognized the amount of time they devote after work hours.

VENANGO TECHNOLOGY CENTER REPORT

Mrs. Neely noted the VTC Authority will meet following the next VTC Board meeting.

RIVERVIEW INTERMEDIATE UNIT 6 REPORT

None.

PSBA LIAISON REPORT

None.

SECRETARY'S REPORT

Ms. McLaughlin reminded Board members to complete and return their Statement of Financial Interests forms to Mrs. Lehnortt prior to May 1, 2023.

NEW BUSINESS OF THE BOARD

None.

ADJOURNMENT

The motion to adjourn was made by Mr. Weaver and seconded by Mrs. Neely. The motion carried. The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Shirley D. McLaughlin
Board Secretary