



**OIL CITY AREA SCHOOL DISTRICT
WORK SESSION AGENDA
MONDAY, FEBRUARY 20, 2023
7:00 P.M.**

**Executive Session
6:00 p.m.**

Executive Session ☐ was ☐ was NOT held prior to this Work Session.

I. PUBLIC COMMENT

- Deena Smith and Corinne Carbaugh, Youth Alternatives regarding a bus stop
- Paul Stamm, regarding enhancement of the Elementary/MS swim program

II. INVITED GUESTS

III. CO-CURRICULAR ACTIVITIES COMMITTEE

IV. CURRICULUM COMMITTEE

V. TECHNOLOGY COMMITTEE

VI. PERSONNEL COMMITTEE

VII. OPERATIONS COMMITTEE

VIII. POLICY COMMITTEE

IX. COMMUNITY INPUT COMMITTEE

X. BUDGET AND FINANCE

- Review Payroll and Benefits Budget for 2023-2024

XI. SOLICITOR'S REPORT

XII. ADMINISTRATORS' REPORT

A. APPROVAL OF RETIREMENT

- Karen Landers, Supervisor of Technology, effective July 3, 2023
- Karen Watson, Administrative Assistant/ Business Office, effective July 7, 2023
- Patricia Yee, Paraprofessional at the South Side Schools, retroactively effective February 1, 2023

B. APPROVAL TO HIRE PARAPROFESSIONAL STAFF

- _____, 5-hour Title 1 Reading/Math Paraprofessional for the South Side Schools.
- _____, 6.5-hour Paraprofessional for the South Side Schools.
- _____, 7-hour Special Education Paraprofessional for the South Side Schools.
- _____, 7-hour Special Education Paraprofessional for the South Side Schools.

- _____, 6-hour Special Education Paraprofessional for the High School and Middle School.
- C. RETROACTIVE APPROVAL TO HIRE A LONG TERM SUBSTITUTE TEACHER
- Melissa Proper, Math Teacher at Oil City Middle School for Semester 2 of the 2022-2023 school year, effective January 23, 2023, at step 1 of the Master's scale
- D. APPROVAL OF THE EMPLOYMENT AGREEMENT RENEWAL FOR SUSAN L. FISHER AS BUSINESS MANAGER, EFFECTIVE JULY 1, 2023 AND ENDING JUNE 30, 2028
- E. APPROVAL OF THE EMPLOYMENT AGREEMENT RENEWAL FOR LYNDA G. WELLER AS SUPERINTENDENT OF SCHOOLS, EFFECTIVE JULY 1, 2023 AND ENDING JUNE 30, 2028
- F. APPROVAL OF SUBSTITUTE CROSSING GUARD
- Theodore Bentley
- G. APPROVAL OF THE UPDATED LIST OF BUS AND VAN DRIVERS
- H. APPROVAL OF SPRING COACHES FOR THE 2022-2023 SCHOOL YEAR
- I. RETROACTIVE APPROVAL OF WINTER SWIM COACH
- Olivia Stamm Moon, Volunteer
- J. RETROACTIVE APPROVAL OF SPRING MIDDLE SCHOOL VOLLEYBALL COACHES, DUE TO SEASON STARTING ON FEBRUARY 18, 2023
- Deb Brink, Head Coach
 - Savalla Yeager, Volunteer
 - Kaity Wenner, Volunteer
- K. APPROVAL TO AMEND THE SALARY SCHEDULE FOR ATHLETICS, BEGINNING WITH THE 2022-2023 SCHOOL YEAR, TO ADD ONE JUNIOR HIGH TRACK COACH WITH A STARTING SALARY OF \$2,212.00
- L. APPROVAL TO AMEND THE SALARY SCHEDULE FOR ATHLETICS, BEGINNING WITH THE 2023-2024 SCHOOL YEAR, TO ADD ONE CROSS COUNTRY ASSISTANT COACH WITH A STARTING SALARY OF \$2,131.00
- M. APPROVAL OF THE UPDATED CAFETERIA PRICE LIST FOR A LA CARTE ITEMS
- N. APPROVAL OF FIELD TRIP REQUEST
- The Boys' Tennis Team requests approval to travel to the Westwood Racquet Club in Erie, PA, on Sunday, March 19, and Sunday, March 26, 2023.
 - The Middle School requests approval for the 5th grade to travel to the Cleveland Metroparks Zoo on Tuesday, May 16, 2023.

O. RETROACTIVE APPROVAL OF FIELD TRIP REQUEST

- The Seventh Street School requests approval for four 4th grade students to participate in the PA Invention Convention, a state competition in the Poconos, on February 14-15, 2023.

P. RETROACTIVE APPROVAL OF FUNDRAISING REQUESTS

- The OCHS Jr/Sr Exec requests approval to host an 80s themed dance to be held in the High School cafeteria after the last home boys' basketball game on Friday, February 17, 2023
- The OCHS Science classes request approval to sell Earth Day shirts in the High School from February 17-27, 2023, to raise money for science field trips

Q. APPROVAL FOR "TOGETHER WE CAN" TO USE THE OIL CITY MIDDLE AND HIGH SCHOOL GYMS FOR A BASKETBALL TOURNAMENT SCHOLARSHIP FUNDRAISER TO BE HELD SUNDAY, MARCH 5, 2023, FROM 9 AM TO 7 PM

R. APPROVAL OF THE SCHOOL CALENDAR FOR THE 2023-2024 SCHOOL YEAR

S. APPROVAL OF ACT 80 DAYS FOR THE 2023-2024 SCHOOL YEAR

- November 10, 2023
- February 16, 2024
- March 15, 2024
- May 10, 2024

T. APPROVAL OF THE 2023-2024 COURSE DESCRIPTION GUIDE

U. APPROVAL OF THE OIL CITY AREA SCHOOL DISTRICT COMPREHENSIVE SCHOOL COUNSELING PLAN, GRADES K-12

V. RETROACTIVE APPROVAL OF CURRICULA TO APRIL 18, 2022

- "We Care Elementary" (Grades 3-6)
- "Sexual Abuse Free Environment for Teens" (Grades 7-8)

W. APPROVAL OF THE CONTRACT WITH CCL TECHNOLOGIES FOR THE WIRELESS INFRASTRUCTURE UPGRADE FOR THE 2023-2024 SCHOOL YEAR WHICH WILL BE REIMBURSABLE THROUGH E-RATE

X. APPROVAL OF RESOLUTION NO. 1- SUBMISSION OF PLANCON PART I

- BE IT RESOLVED, the Board of Directors for the Oil City Area School District approves and authorizes the submission of Plancon Part I, "Interim Reporting" for Change Order GC-6 and PC-3 for the Hasson Heights Elementary School (PDE #3872) to the Pennsylvania Department of Education for review and approval.

Y. APPROVAL OF NEW AND REVISED POLICIES

- Policy 200- Enrollment of Students
- Policy 201- Admission of Students
- Policy 202- Eligibility of Nonresident Students
- Policy 203- Immunizations and Communicable Diseases

- Policy 203.1- HIV Infection
- Policy 204- Attendance
- Policy 205- Postgraduate Students
- Policy 206- Assignment within District
- Policy 207- Confidential Communication of Students
- Policy 208- Withdrawal from School
- Policy 209- Health Examinations/Screenings
- Policy 209.1- Food Allergy Management
- Policy 209.2- Diabetes Management
- Policy 210- Medications
- Policy 210.1- Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- Policy 212- Reporting Student Progress
- Policy 214- Class Rank
- Policy 215- Promotion and Retention
- Policy 216- Student Records
- Policy 217- Graduation
- Policy 218- Student Discipline
- Policy 218.1- Weapons
- Policy 218.2- Terroristic Threats
- Policy 218.3- Discipline of Students
- Policy 219- Student Complaint Process
- Policy 220- Student Expression (with attachment)
- Policy 221- Dress and Grooming
- Policy 222- Tobacco and Vaping Products
- Policy 223- Use of Bicycles and Motor Vehicles
- Policy 224- Care of School Property
- Policy 226- Searches
- Policy 227- Controlled Substances/Paraphernalia
- Policy 228- Student Government (with absorbed language from Pol. 232)
- Policy 229- Student Fundraising
- Policy 230- Public Performances
- Policy 231- Social Events and Class Trips
- Policy 233- Suspension and Expulsion
- Policy 234- Pregnant/Parenting/Married Students
- Policy 235- Student Rights and Responsibilities
- Policy 235.1- Surveys
- Policy 236- Student Assistance Program
- Policy 236.1- Threat Assessment
- Policy 237- Electronic Devices
- Policy 239- Foreign Exchange Students
- Policy 246- School Wellness
- Policy 247- Hazing
- Policy 249- Bullying/Cyberbullying
- Policy 250- Student Recruitment
- Policy 251- Homeless Students
- Policy 252- Dating Violence

- Policy 301- Creating a Position
- Policy 302- Employment of Superintendent
- Policy 304- Employment of District Staff
- Policy 305- Employment of Substitutes
- Policy 306- Employment of Summer School Staff
- Policy 307- Student Teachers/Interns
- Policy 308- Employment Contract/Board Resolution
- Policy 309- Assignment and Transfer
- Policy 312- Performance Assessment of Superintendent
- Policy 313- Evaluation of Employees
- Policy 314.1- HIV Infection
- Policy 317- Conduct/Disciplinary Procedures
- Policy 317.1- Educator Misconduct
- Policy 318- Attendance and Tardiness
- Policy 319- Outside Activities
- Policy 320- Freedom of Speech in Nonschool Settings
- Policy 321- Political Activities
- Policy 322- Gifts
- Policy 323- Tobacco and Vaping Products
- Policy 324- Personnel Files
- Policy 325- Dress and Grooming
- Policy 326- Complaint Process
- Policy 328- Compensation Plans/Salary Schedules
- Policy 330- Overtime
- Policy 332- Working Periods
- Policy 333- Professional Development
- Policy 334- Sick Leave
- Policy 335- Family and Medical Leaves
- Policy 336- Personal Necessity Leave
- Policy 338- Sabbatical Leave
- Policy 339- Uncompensated Leaves
- Policy 340- Responsibility for Student Welfare
- Policy 341- Benefits for Part-Time Employees
- Policy 342- Jury Duty
- Policy 343- Paid Holidays
- Policy 347- Workers' Compensation Transitional Return-to-Work Program
- Policy 351- Drug and Substance Abuse

Z. APPROVAL TO RETIRE POLICIES

- Policy 211- Student Accident Insurance
- Policy 213- Assessment of Student Progress (language moved to Pol. 127 & 212)
- Policy 216.1- Confidentiality of Student Records
- Policy 246.1- School Health Advisory Council
- Policy 248- Unlawful Harassment/Discrimination
- Policy 310- Abolishing a Position
- Policy 315- Disqualification by Reason of Health
- Policy 316- Non-Tenured Employees/Staff Members

- Policy 327- Management Team
- Policy 348- Unlawful Harassment/Discrimination
- Policy 504.1- School Bus Driver Hiring

XIII. INFORMATIONAL

- Student Recognition

Executive Session: ☐ will ☐ will NOT be held after this Work Session.