

**Oil City Area School District**  
825 Grandview Road, Oil City, PA 16301  
Board Meeting on February 27, 2023



*Italicized items denote additions following the Work Session*

**Executive Session ☐ was ☐ was NOT held prior to this Board Meeting.**

\* Moment of Silence

- \* Rick Fletcher, retired teacher, Athletic Director and coach.

Executive Session  
6:00 p.m.

\* Pledge of Allegiance

I. ROLL CALL

II. RECOGNITION OF VISITORS/INVITED GUESTS

- \* 4th grade Invention Convention participants

III. PUBLIC COMMENT

- \* Dan Aaron, regarding Act 71 Requirements/ Curriculum/ PDE/ OCASD Board Policies/ Healthy Relationships Project/ PPC Violence Free Network/ OCASD Admin Transparency/ Ethics/ United States Protection of Pupil Rights Amendment/ Prevent Child Abuse Vermont
- \* Devin Aaron, regarding Act 71 Requirements/ Curriculum/ PDE/ OCASD Board Policies/ Healthy Relationships Project/ PPC Violence Free Network/ OCASD Admin Transparency/ Ethics/ United States Protection of Pupil Rights Amendment/ Prevent Child Abuse Vermont
- \* Theresa Dominique, regarding Act 71 Requirements/ Curriculum/ PDE/ OCASD Board Policies/ Healthy Relationships Project/ PPC Violence Free Network/ OCASD Admin Transparency/ Ethics
- \* Joe Klapec, regarding Gender Ideology
- \* Evelyn Wheeler, regarding "We Care Elementary" and "SAFE-T" concerns

IV. APPROVAL OF MINUTES

- \* January 9, 2023 Work Session
- \* January 9, 2023 Board Meeting
- \* February 20, 2023 Work Session

V. APPROVAL OF FINANCIAL REPORTS

- \* Payment of Bills
- \* Treasurer's Report
- \* Activity Report

\_\_\_\_ Motion

\_\_\_\_ Second

\_\_\_\_ Motion

\_\_\_\_ Second

VI. SUPERINTENDENT'S REPORT

A. PERSONNEL ITEMS

\_\_\_\_ Motion

\_\_\_\_ Second

- \* APPROVAL OF RETIREMENT REQUESTS
  - \* Karen Landers, Supervisor of Technology, effective July 3, 2023
  - \* *Stacey Sopher, 1st Grade teacher at Smedley, effective June 7, 2023*
  - \* Karen Watson, Administrative Assistant/Business Office, effective July 7, 2023
  - \* Patricia Yee, Paraprofessional at the South Side Schools retroactively effective February 1, 2023

\_\_\_\_ Motion

\_\_\_\_ Second

- \* APPROVAL TO HIRE PARAPROFESSIONAL STAFF
  - \* Jennifer Mattocks-Newton, 5-hour Title 1 Reading/Math Paraprofessional for the South Side schools
  - \* Chloe Britton, 6.5-hour Paraprofessional for the South Side Schools.
  - \* Leah Chelton, 7-hour Special Education Paraprofessional for the South Side schools
  - \* Allison Bruneau, 7-hour Special Education Paraprofessional for the South Side schools
  - \* Larissa Bailey, 6-hour Special Education Paraprofessional for the High School and Middle School.

\_\_\_\_ Motion

\_\_\_\_ Second

- \* RETROACTIVE APPROVAL TO HIRE A LONG TERM SUBSTITUTE TEACHER
  - \* Melissa Proper, Math Teacher at Oil City Middle School for Semester 2 of the 2022-2023 school year, effective January 23, 2023, at step 1 of the Master's scale

\_\_\_\_ Motion

\_\_\_\_ Second

- \* APPROVAL OF THE EMPLOYMENT AGREEMENT RENEWAL FOR SUSAN L. FISHER AS BUSINESS MANAGER, EFFECTIVE JULY 1, 2023 AND ENDING JUNE 30, 2028

\_\_\_\_ Motion

\_\_\_\_ Second

- \* APPROVAL OF THE EMPLOYMENT AGREEMENT RENEWAL FOR LYNDIA G. WELLER AS SUPERINTENDENT OF SCHOOLS, EFFECTIVE JULY 1, 2023 AND ENDING JUNE 30, 2028

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF SUBSTITUTE CROSSING GUARD
- \* Theadore Bentley

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF THE UPDATED LIST OF BUS AND VAN DRIVERS

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF SPRING GAME MANAGER
- \* Tracy Delmonaco

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF BASEBALL COACHES
- \* Mike Highfield, Assistant Coach
- \* \_\_\_\_\_, Middle School/Elementary Coach
- \* Lou Ruby, Volunteer
- \* Andrew Pikna, Volunteer
- \* Dylan Chapin, Volunteer
- \* Alex Huff, Volunteer

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF MIDDLE SCHOOL SOFTBALL COACHES
- \* Lacey Mikulich, Head Coach (2nd yr)
- \* Brienna Cantor, Volunteer
- \* Lizzy Hoovler, Volunteer
- \* Libby Kiefer, Volunteer
- \* Brian Wice, Volunteer
- \* Nikki Carlson, Volunteer

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF HIGH SCHOOL SOFTBALL COACHES
- \* Michelle Hoovler, Head Coach
- \* Tom Wice, Assistant Coach
- \* Jake Hoovler, Volunteer
- \* Josh Garmong, Volunteer
- \* Lizzy Hoovler, Volunteer
- \* Brienna Cantor, Volunteer
- \* Libby Kiefer, Volunteer
- \* Brian Wice, Volunteer
- \* Nikki Carlson, Volunteer

\_\_\_\_\_ Motion

\_\_\_\_\_ Second

\* APPROVAL OF MIDDLE SCHOOL/ELEMENTARY SWIM COACHES

- \* Eric Smith, Coach
- \* Stacia Fennick, Volunteer
- \* Olivia Stamm Moon, Volunteer

\_\_\_\_\_ Motion

\_\_\_\_\_ Second

\* APPROVAL OF BOYS' TENNIS COACHES

- \* Amy Serbati, Head Coach
- \* Scot Weller, Assistant Coach

\_\_\_\_\_ Motion

\_\_\_\_\_ Second

\* APPROVAL OF JUNIOR HIGH TRACK & FIELD COACHES

- \* Shelly Stahl, Coach (1st yr)
- \* Magnum Vincent, Coach (1st yr)
- \* Susie Fontanazza, Volunteer
- \* Erika Smith, Volunteer

\_\_\_\_\_ Motion

\_\_\_\_\_ Second

\* APPROVAL OF HIGH SCHOOL TRACK & FIELD COACHES

- \* Trevor Johnson, Girls' Head Coach
- \* Dave Skinner, Boys' Head Coach
- \* Cindy Brozeski, Assistant Coach
- \* Mike Crocker, Assistant Coach
- \* Katie Neely, Assistant Coach (2nd yr)
- \* Susie Fontanazza, Assistant Coach
- \* Abby Fontanazza, Volunteer
- \* Erika Smith, Volunteer
- \* Doug Snyder, Volunteer
- \* Magnum Vincent, Volunteer
- \* Savalla Yeager, Volunteer

\_\_\_\_\_ Motion

\_\_\_\_\_ Second

\* RETROACTIVE APPROVAL OF WINTER SWIM COACH

- \* Olivia Stamm Moon, Volunteer

\_\_\_\_\_ Motion

\_\_\_\_\_ Second

\* RETROACTIVE APPROVAL OF MIDDLE SCHOOL VOLLEYBALL COACHES

- \* Deb Brink, Head Coach
- \* Savalla Yeager, Volunteer
- \* Becky Flockerzi, Volunteer

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL TO AMEND THE SALARY SCHEDULE FOR ATHLETICS BEGINNING WITH THE 2022-2023 SCHOOL YEAR, TO ADD ONE JUNIOR HIGH TRACK COACH WITH A STARTING SALARY OF \$2,212.00

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL TO AMEND THE SALARY SCHEDULE FOR ATHLETICS BEGINNING WITH THE 2023-2024 SCHOOL YEAR, TO ADD ONE CROSS COUNTRY ASSISTANT COACH WITH A STARTING SALARY OF \$2,131.00

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF FIELD TRIP REQUESTS
  - \* The Boys' Tennis Team requests approval to travel to the Westwood Racquet Club in Erie, PA, on Sunday, March 19, and Sunday, March 26, 2023
  - \* The Middle School requests approval for the 5th grade to travel to the Cleveland Metroparks Zoo on Tuesday, May 16, 2023

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* RETROACTIVE APPROVAL OF FIELD TRIP REQUEST
  - \* The Seventh Street School requests approval for four 4th grade students to participate in the PA Invention Convention, a state competition in the Poconos, on February 14-15, 2023

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* RETROACTIVE APPROVAL OF FUNDRAISING REQUESTS
  - \* The OCHS Jr/Sr Exec requests approval to host an 80s themed dance to be held in the High School cafeteria after the last home boys' basketball game on Friday, February 17, 2023
  - \* The OCHS Science classes request approval to sell Earth Day shirts in the High School from February 17-27, 2023, to raise money for science field trips

B. ADDITIONAL ITEMS REQUIRING BOARD APPROVAL

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF THE SCHOOL CALENDAR FOR THE 2023-2024 SCHOOL YEAR

\_\_\_\_ Motion  
\_\_\_\_ Second

- \* APPROVAL OF THE 2023-2024 COURSE DESCRIPTION GUIDE

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- \* APPROVAL OF ACT 80 DAYS FOR THE 2023-2024 SCHOOL YEAR
  - \* November 10, 2023
  - \* February 16, 2024
  - \* March 15, 2024
  - \* May 10, 2024

\_\_\_\_ Motion  
\_\_\_\_ Second  
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- \* APPROVAL OF THE OIL CITY AREA SCHOOL DISTRICT COMPREHENSIVE SCHOOL COUNSELING PLAN, GRADES K-12

\_\_\_\_ Motion  
\_\_\_\_ Second  
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- \* RETROACTIVE APPROVAL OF CURRICULA TO APRIL 18, 2022
  - \* "We Care Elementary" (Grades 3-6)
  - \* "Sexual Abuse Free Environment for Teens" (Grades 7-8)

\_\_\_\_ Motion  
\_\_\_\_ Second  
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- \* APPROVAL OF THE CONTRACT WITH CCL TECHNOLOGIES FOR THE WIRELESS INFRASTRUCTURE UPGRADE FOR THE 2023-2024 SCHOOL YEAR WHICH WILL BE REIMBURSABLE THROUGH E-RATE

\_\_\_\_ Motion  
\_\_\_\_ Second  
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- \* APPROVAL OF RESOLUTION NO.1- SUBMISSION OF PLANCON PART I
  - \* BE IT RESOLVED, the Board of Directors for the Oil City Area School District approved and authorizes the submission of Plancon Part I, "Interim Reporting" for Change Order GC-6 and PC-3 for the Hasson Heights Elementary School (PDE #3872) to the Pennsylvania Department of Education for review and approval

\_\_\_\_ Motion  
\_\_\_\_ Second  
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- \* APPROVAL OF NEW AND REVISED POLICIES
  - \* Policy 200- Enrollment of Students
  - \* Policy 201- Admission of Students
  - \* Policy 202- Eligibility of Nonresident Students
  - \* Policy 203- Immunizations and Communicable Diseases
  - \* Policy 203.1- HIV Infection
  - \* Policy 204- Attendance
  - \* Policy 205- Postgraduate Students
  - \* Policy 206- Assignment within District
  - \* Policy 207- Confidential Communication of Students
  - \* Policy 208- Withdrawal from School
  - \* Policy 209- Health Examinations/Screenings

- \* Policy 209.1- Food Allergy Management
- \* Policy 209.2- Diabetes Management
- \* Policy 210- Medications
- \* Policy 210.1- Possession/Administration of Asthma Inhalers/Epinephrine  
Auto-Injectors
- \* Policy 212- Reporting Student Progress
- \* Policy 214- Class Rank
- \* Policy 215- Promotion and Retention
- \* Policy 216- Student Records
- \* Policy 217- Graduation
- \* Policy 218- Student Discipline
- \* Policy 218.1- Weapons
- \* Policy 218.2- Terroristic Threats
- \* Policy 218.3- Discipline of Students
- \* Policy 219- Student Complaint Process
- \* Policy 220- Student Expression (with attachment)
- \* Policy 221- Dress and Grooming
- \* Policy 222- Tobacco and Vaping Products
- \* Policy 223- Use of Bicycles and Motor Vehicles
- \* Policy 224- Care of School Property
- \* Policy 226- Searches
- \* Policy 227- Controlled Substances/Paraphernalia
- \* Policy 228- Student Government (with absorbed language from Pol. 232)
- \* Policy 229- Student Fundraising
- \* Policy 230- Public Performances
- \* Policy 231- Social Events and Class Trips
- \* Policy 233- Suspension and Expulsion
- \* Policy 234- Pregnant/Parenting/Married Students
- \* Policy 235- Student Rights and Responsibilities
- \* Policy 235.1- Surveys
- \* Policy 236- Student Assistance Program
- \* Policy 236.1- Threat Assessment
- \* Policy 237- Electronic Devices
- \* Policy 239- Foreign Exchange Students
- \* Policy 246- School Wellness
- \* Policy 247- Hazing
- \* Policy 249- Bullying/Cyberbullying
- \* Policy 250- Student Recruitment
- \* Policy 251- Homeless Students

- \* Policy 252- Dating Violence
- \* Policy 301- Creating a Position
- \* Policy 302- Employment of Superintendent
- \* Policy 304- Employment of District Staff
- \* Policy 305- Employment of Substitutes
- \* Policy 306- Employment of Summer School Staff
- \* Policy 307- Student Teachers/Interns
- \* Policy 308- Employment Contract/Board Resolution
- \* Policy 309- Assignment and Transfer
- \* Policy 312- Performance Assessment of Superintendent
- \* Policy 313- Evaluation of Employees
- \* Policy 314.1- HIV Infection
- \* Policy 317- Conduct/Disciplinary Procedures
- \* Policy 317.1- Educator Misconduct
- \* Policy 318- Attendance and Tardiness
- \* Policy 319- Outside Activities
- \* Policy 320- Freedom of Speech in Nonschool Settings
- \* Policy 321- Political Activities
- \* Policy 322- Gifts
- \* Policy 323- Tobacco and Vaping Products
- \* Policy 324- Personnel Files
- \* Policy 325- Dress and Grooming
- \* Policy 326- Complaint Process
- \* Policy 328- Compensation Plans/Salary Schedules
- \* Policy 330- Overtime
- \* Policy 332- Working Periods
- \* Policy 333- Professional Development
- \* Policy 334- Sick Leave
- \* Policy 335- Family and Medical Leaves
- \* Policy 336- Personal Necessity Leave
- \* Policy 338- Sabbatical Leave
- \* Policy 339- Uncompensated Leaves
- \* Policy 340- Responsibility for Student Welfare
- \* Policy 341- Benefits for Part-Time Employees
- \* Policy 342- Jury Duty
- \* Policy 343- Paid Holidays
- \* Policy 351- Drug and Substance Abuse



\* APPROVAL TO RETIRE POLICIES

- \* Policy 211- Student Accident Insurance
- \* Policy 213- Assessment of Student Progress (language moved to Pol. 127 & 212)
- \* Policy 216.1- Confidentiality of Student Records
- \* Policy 246.1- School Health Advisory Council
- \* Policy 248- Unlawful Harassment/Discrimination
- \* Policy 310- Abolishing a Position
- \* Policy 315- Disqualification by Reason of Health
- \* Policy 316- Non-Tenured Employees/Staff Members
- \* Policy 327- Management Team
- \* Policy 348- Unlawful Harassment/Discrimination
- \* Policy 504.1- School Bus Driver Hiring

\_\_\_\_ Motion

\_\_\_\_ Second

- \* APPROVAL FOR "TOGETHER WE CAN" TO USE THE OIL CITY MIDDLE AND HIGH SCHOOL GYMS FOR A BASKETBALL TOURNAMENT SCHOLARSHIP FUNDRAISER TO BE HELD ON SUNDAY, MARCH 5, 2023, FROM 9 AM TO 7 PM

\_\_\_\_ Motion

\_\_\_\_ Second

- \* *APPROVAL FOR OIL CITY JR BASEBALL TO USE THE HIGH SCHOOL GYM AND BATTING CAGES FOR MINOR AND LITTLE LEAGUE TRYOUTS ON SATURDAY, MARCH 11, AND SUNDAY, MARCH 12, 2023, FROM 2 PM TO 5 PM*

VII. INFORMATIONAL

- \* Review of Special Education and Psychologists' Budget for the 2023-2024 School Year
- \* "Shrek: The Musical" on March 16, 17, and 18

VIII. FEDERAL PROGRAMS

IX. OLD BUSINESS OF THE BOARD

X. ADMINISTRATORS' REPORTS

XI. VENANGO TECHNOLOGY CENTER REPORT

XII. RIVERVIEW IU 6 REPORT

XIII. PSBA LIAISON REPORT

XIV. SECRETARY'S REPORT

- \* Completion of Statement of Financial Interest forms

XV. NEW BUSINESS OF THE BOARD

XVI. ADJOURNMENT

Motion

Second

**Executive Session ☐ will ☐ will NOT be held following this Board Meeting.**