

# Oil City Area School District

825 Grandview Road, Oil City, PA 16301



Agenda - December 5, 2022

7:00 p.m.

\* Moment of Silence

\* Pledge of Allegiance

Executive Session  
6:00 p.m.

A. PUBLIC COMMENT

B. ROLL CALL

C. ELECTION OF TEMPORARY CHAIRPERSON

\*

D. READING OF LIST OF BOARD MEMBERS

E. ELECTION OF PRESIDENT

\*

F. ELECTION OF VICE PRESIDENT

\*

G. SETTING MEETINGS (Time, place, and dates)

H. ADOPTING THE ORDER OF BUSINESS

I. Roll Call

II. Recognition of Visitors/Invited Guests

III. Public Comment

IV. Approval of Minutes

V. Approval of Financial Reports

VI. Superintendent's Report (Action Requested)

VII. Informational

VIII. Federal Programs

IX. Old Business of the Board

X. Administrators' Report

XI. Venango Technology Report

XII. Riverview IU 6 Report

XIII. PSBA Liaison Report

\_\_\_\_ Motion  
\_\_\_\_ Second

\_\_\_\_ Motion  
\_\_\_\_ Second

\_\_\_\_ Motion  
\_\_\_\_ Second

\_\_\_\_ Motion  
\_\_\_\_ Second

\_\_\_\_ Motion  
\_\_\_\_ Second

- XIV. Secretary's Report
- XV. New Business of the Board
- XVI. Adjournment

\_\_\_\_ Motion  
\_\_\_\_ Second

- I. SETTING OF DEPOSITORY - NORTHWEST SAVINGS BANK -  
AND AUTHORIZED SIGNERS
  - \* General Fund (Board President, Board Treasurer, Board Secretary)
  - \* Payroll Account (Superintendent, Business Manager)
  - \* Associated Activities Account (Superintendent, Business Manager, Board Secretary)
  - \* Cafeteria Account (Superintendent, Business Manager)
  - \* Athletic Fund (Superintendent, Business Manager, Board Secretary)
  - \* Vending Account (Superintendent, Business Manager)
  - \* Jim Self Instrumental Music Scholarship Account (Superintendent, Business Manager)
  - \* Capital Projects (Superintendent, Business Manager)
  - \* Municipal Checking Account (Superintendent, Business Manager)

\_\_\_\_ Motion  
\_\_\_\_ Second

J. PAYMENT OF BILLS

The following bills be paid when they become due and the President and Secretary be authorized to issue warrants for payments for same: bonds, notes, interest on bonds and notes, payments for contracts executed by the Board, the Venango Technology Center, payment of utility bills, payment for Treasury Bills, and payment for Certificates of Deposit when due, payment of bills bearing discounts, payments for postage and the same to be presented for ratification at the next regular meeting.

\_\_\_\_ Motion  
\_\_\_\_ Second

K. AUTHORIZATION TO TRANSFER FUNDS

Authorization to transfer funds from the local depository to the Pennsylvania School District Liquid Asset Fund, Pennsylvania Local Government Investment Trust (PLGIT), and Pennsylvania Treasurer's Invest Program for Local Governments for the purpose of investing and any other local institution.

\_\_\_\_ Motion  
\_\_\_\_ Second

L. AUTHORIZATION FOR PAYMENT OF DECEMBER BILLS

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- M. APPOINTMENT OF ONE REPRESENTATIVE TO THE VENANGO TECHNOLOGY CENTER BOARD OF DIRECTORS (TERM EXPIRES DECEMBER 31, 2025)  
\* Stephen Kelley

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- N. APPOINTMENT OF ONE DELEGATE AND ONE ALTERNATE DELEGATE TO THE VENANGO COUNTY TAX COLLECTION COMMITTEE  
\* Susan L. Fisher, Delegate  
\* Lynda G. Weller, D.Ed., First Alternate

- O. INVITED GUESTS  
\* Michele Stahl and Jane Dlugos, Gifted Program

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- P. APPROVAL TO HIRE PROFESSIONAL STAFF  
\* \_\_\_\_\_, Temporary Special Education Teacher at the South Side schools, at Step \_\_\_\_ of the \_\_\_\_\_ scale, beginning \_\_\_\_\_  
\* \_\_\_\_\_, Temporary Math Specialist at the South Side schools, at Step \_\_\_\_ of the \_\_\_\_\_ scale, beginning \_\_\_\_\_  
\* \_\_\_\_\_, Guidance Counselor at Oil City Middle School, at Step \_\_\_\_ of the \_\_\_\_\_ scale, beginning \_\_\_\_\_

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- Q. APPROVAL TO HIRE CONFIDENTIAL SECRETARY  
\* \_\_\_\_\_, Confidential Secretary to the Superintendent/ Board Secretary, at a salary of \$\_\_\_\_\_ beginning \_\_\_\_\_

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- R. APPROVAL OF DAY-TO-DAY SUBSTITUTE TEACHER  
\* Maria Salvo, effective December 16, 2022

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- S. APPROVAL OF DAY-TO-DAY SUBSTITUTE NURSE  
\* Shawna Russell-Plyler

- T. INFORMATIONAL  
\* Student Recognition  
\* Holiday Concert Information

\_\_\_\_ Motion  
\_\_\_\_ Second  
\_\_\_\_

- U. ADJOURNMENT