

Amended

December 5, 2022

Oil City Area School District

825 Grandview Road, Oil City, PA 16301



Agenda - December 5, 2022

7:00 p.m.

* Moment of Silence

* Pledge of Allegiance

Executive Session
6:00 p.m.

A. PUBLIC COMMENT

B. ROLL CALL

____ Motion

____ Second

APPROVAL TO MAKE THE FOLLOWING AMENDMENTS TO THE
AGENDA:

* Under Item P, "Approval to Hire Professional Staff, the following
information was added:

* **Morgan McBride**, Temporary Special Education Teacher at the
South Side schools, at Step 1 of the **Bachelor's** scale,
beginning **December 8, 2022**

* **Ashley Fisher**, Temporary Math Specialist at the South Side
schools, at Step 1 of the **Bachelor's** scale, beginning
December 12, 2022

* **Emily Pepper**, Guidance Counselor at Oil City Middle School,
at Step 2 of the **Master's** scale, beginning **December 12, 2022**

* Under Item Q, "Approval to Hire Confidential Secretary, the following
information was added:

* **Anna Lehnortt**, Confidential Secretary to the Superintendent/
Board Secretary, at a salary of **\$40,000** beginning
December 20, 2022

____ Motion

____ Second

C. ELECTION OF TEMPORARY CHAIRPERSON

* _____

D. READING OF LIST OF BOARD MEMBERS

____ Motion

E. ELECTION OF PRESIDENT

Second

*

Motion

Second

F. ELECTION OF VICE PRESIDENT

*

Motion

Second

G. SETTING MEETINGS (Time, place, and dates)

Motion

Second

H. ADOPTING THE ORDER OF BUSINESS

I. Roll Call

II. Recognition of Visitors/Invited Guests

III. Public Comment

IV. Approval of Minutes

V. Approval of Financial Reports

VI. Superintendent's Report (Action Requested)

VII. Informational

VIII. Federal Programs

IX. Old Business of the Board

X. Administrators' Report

XI. Venango Technology Report

XII. Riverview IU 6 Report

XIII. PSBA Liaison Report

XIV. Secretary's Report

XV. New Business of the Board

XVI. Adjournment

Motion

Second

I. SETTING OF DEPOSITORY - NORTHWEST SAVINGS BANK -
AND AUTHORIZED SIGNERS

* General Fund (Board President, Board Treasurer, Board Secretary)

* Payroll Account (Superintendent, Business Manager)

* Associated Activities Account (Superintendent, Business Manager,
Board Secretary)

* Cafeteria Account (Superintendent, Business Manager)

* Athletic Fund (Superintendent, Business Manager, Board Secretary)

* Vending Account (Superintendent, Business Manager)

* Jim Self Instrumental Music Scholarship Account (Superintendent,
Business Manager)

* Capital Projects (Superintendent, Business Manager)

* Municipal Checking Account (Superintendent, Business Manager)

Motion

J. PAYMENT OF BILLS

Second

The following bills be paid when they become due and the President and Secretary be authorized to issue warrants for payments for same: bonds, notes, interest on bonds and notes, payments for contracts executed by the Board, the Venango Technology Center, payment of utility bills, payment for Treasury Bills, and payment for Certificates of Deposit when due, payment of bills bearing discounts, payments for postage and the same to be presented for ratification at the next regular meeting.

Motion
Second

K. AUTHORIZATION TO TRANSFER FUNDS

Authorization to transfer funds from the local depository to the Pennsylvania School District Liquid Asset Fund, Pennsylvania Local Government Investment Trust (PLGIT), and Pennsylvania Treasurer's Invest Program for Local Governments for the purpose of investing and any other local institution.

Motion
Second

L. AUTHORIZATION FOR PAYMENT OF DECEMBER BILLS

Motion
Second

M. APPOINTMENT OF ONE REPRESENTATIVE TO THE VENANGO TECHNOLOGY CENTER BOARD OF DIRECTORS (TERM EXPIRES DECEMBER 31, 2025)

* Stephen Kelley

Motion
Second

N. APPOINTMENT OF ONE DELEGATE AND ONE ALTERNATE DELEGATE TO THE VENANGO COUNTY TAX COLLECTION COMMITTEE

* Susan L. Fisher, Delegate

* Lynda G. Weller, D.Ed., First Alternate

Motion
Second

O. INVITED GUESTS

* Michele Stahl and Jane Dlugos, Gifted Program

P. APPROVAL TO HIRE PROFESSIONAL STAFF

* _____, Temporary Special Education Teacher at the South Side schools, at Step ____ of the _____ scale, beginning _____

* _____, Temporary Math Specialist at the South Side schools, at Step ____ of the _____ scale, beginning _____

* _____, Guidance Counselor at Oil City Middle School, at Step ____ of the _____ scale, beginning _____

____ Motion
____ Second

- Q. APPROVAL TO HIRE CONFIDENTIAL SECRETARY
* _____, Confidential Secretary to the Superintendent/
Board Secretary, at a salary of \$_____ beginning _____

____ Motion
____ Second

- R. APPROVAL OF DAY-TO-DAY SUBSTITUTE TEACHER
* Maria Salvo, effective December 16, 2022

____ Motion
____ Second

- S. APPROVAL OF DAY-TO-DAY SUBSTITUTE NURSE
* Shawna Russell-Plyler

- T. INFORMATIONAL
* Student Recognition
* Holiday Concert Information

____ Motion
____ Second

- U. ADJOURNMENT