

**OIL CITY AREA SCHOOL DISTRICT  
BOARD MINUTES  
MONDAY, SEPTEMBER 26, 2022**

The regular monthly meeting of the Board of Directors of Oil City Area School District was held on Monday evening, September 26, 2022, in the Board Room of the Administrative Offices, 825 Grandview Road, Oil City, Pennsylvania. The meeting was called to order by Mr. Joseph McFadden, Board President, at 7:09 p.m.

Mr. McFadden opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

*Roll Call:*      *Present:*      Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna,  
Mr. Sterner, Mr. Weaver

*Absent:*              Mrs. Neely

*Administrators*

*Present:*              Dr. Weller, Mrs. Fisher, Mrs. Curran, Mrs. Delmonaco, Mrs. Haupt, Mrs. Highfield,  
Mr. Kasunic, Mrs. Shuffstall, Mr. Siembida, Mr. Stahl, Mrs. Zuck

**RECOGNITION OF VISITORS/INVITED GUESTS**

Also in attendance were Mr. Greg Merkel, School Solicitor, Ms. Kara O'Neil, reporter for *The Derrick*, and Mrs. Robin Evans.

Mr. McFadden requested the following changes to the agenda:

Under Superintendent's Report, Item A. Personnel Items:

- APPROVAL OF RETIREMENT
  - ADD "Joseph Caffrey, teacher at Seventh Street Elementary, effective December 2, 2022"
- APPROVAL TO HIRE PARAPROFESSIONAL STAFF
  - ADD "Ashley Baughman" to the motion for a 12-month Administrative Assistant at Oil City Middle School
- APPROVAL TO POST OPEN POSITIONS
  - ADD "Grade 4 Teacher at Seventh Street Elementary"
- APPROVAL OF GUEST TEACHERS
  - ADD "Timothy Selzer"
- APPROVAL OF BOARD POLICY REVISIONS
  - ADD "Policy 805.2, School Security Personnel"

Under Superintendent's Report, Item B, Additional Items for Board Approval:

- ADD MOTION "APPROVAL OF DISCIPLINE WAIVER AND STIPULATION FOR STUDENT "A" OF THE 2022-2023 SCHOOL YEAR" and
  - "RESOLVED, that the Oil City Area Board of School Directors approves the Waiver and Stipulation Agreement for Student "A" for the 2022-2023 school year. The Oil City Area Board of School Directors authorizes the Superintendent to sign the Waiver and Stipulation on behalf of the District."

Mr. Weaver, seconded by Mr. Kerr, moved to approve the amendments to the September 26, 2022, agenda as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

## **PUBLIC COMMENT**

Mr. McFadden noted that no one signed up to speak.

## **APPROVAL OF MINUTES**

Mr. Weaver, seconded by Mr. Kerr, moved to approve the minutes of the August 22, 2022 Board Meeting, and the September 19, 2022 Work Session.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

## **APPROVAL OF FINANCIAL REPORTS**

Mr. Weaver, seconded by Mr. Kelley, moved to approve the following financial reports: Payment of Bills, Treasurer's Report, and Activity Report. (Copies of these reports will appear in the Minutes book.)

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

## **SUPERINTENDENT'S REPORT**

The following items were presented for approval by Mr. McFadden, Board President:

### *Personnel Items:*

#### *Approval of Retirements*

- John McNerney, Security Coordinator, effective October 4, 2022
- Joseph Caffrey, teacher at Seventh Street Elementary, effective December 2, 2022

*Mr. McFadden expressed appreciation for Mr. McNerney's many years of service to the district and wished him all the best in his retirement.*

Mr. Weaver, seconded by Mr. Kerr, moved to accept the retirements of Mr. McNerney and Mr. Caffrey, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval to Hire Paraprofessional Staff*

- Ashley Baughman, 12-month Administrative Assistant at the Oil City Middle School

Mr. Weaver, seconded by Mr. Kerr, moved to approve the hiring of Ashley Baughman, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval to Post Open Positions*

- Guidance Counselor at Oil City Middle School
- 6.5-hour Middle School/High School Special Education Paraprofessional
- 6.5-hour Middle School/High School Special Education/Title Paraprofessional
- Grade 4 Teacher at Seventh Street Elementary School

Mr. Weaver, seconded by Mr. Kelley, moved to approve the posting of the open positions, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval of Day-to-Day Substitute Teachers*

- Cindy Brozeski
- Ashley Firster
- Jane Watson

Mr. Weaver, seconded by Mr. Kelley, moved to approve the day-to-day substitute teachers, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval of Guest Teachers*

- Kenneth Brannon
- Brunella DeShazo
- Patricia Knight
- Jessica Rudegeair
- Timothy Selzer

Mr. Weaver, seconded by Mr. Kerr, moved to approve the guest teachers, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval of Substitute Crossing Guard/Security Staff*

- John McNerney

Mr. Weaver, seconded by Mr. Kelley, moved to approve the substitute crossing guard/security staff, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of Game Manager*

- Bill Heber, Fall Season

Mr. Weaver, seconded by Mr. Kerr, moved to approve Bill Heber as Game Manager, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of Fall Coaches*

- Marcella Dill, Girls' Soccer Assistant Coach, retroactive to August 24, 2022
- Becky Pfeufer, Girls' Soccer Volunteer
- Katie Wenner, Volleyball Volunteer, retroactive to August 31, 2022
- Andre Brosius, Cross Country Assistant Coach
- Tony Bucholz, Football Volunteer

Mr. Weaver, seconded by Mr. Kelley, moved to approve the fall coaches, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of Department Head*

- Lauren Stoltz, Reading K-8

Mr. Weaver, seconded by Mr. Kerr, moved to approve Lauren Stoltz as Department Head, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of Tech Integrator*

- Stephanie Staub

Mr. Weaver, seconded by Mr. Kelley, moved to approve Stephanie Staub as Tech Integrator, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of Field Trip*

- The High School Music Department requests approval to travel to Nashville, Tennessee, on April 27-30, 2023.

Mr. Weaver, seconded by Mr. Kerr, moved to approve the Music Department trip to Nashville, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of Fundraising Activities*

- Oil City Middle School Student Council requests approval to sell Sherwood Forest wreaths/greens to raise money for school projects.
- National Honor Society requests approval to sell Zroni rolls (pepperoni rolls) to raise funds to pay for NHS supplies, dues, etc.

Mr. Kerr, seconded by Mr. Weaver, moved to approve the fundraising activities, as presented.

The voice vote is recorded as follows:   Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Mr. McFadden also requested approval of the following items:

#### *Approval of Coaches' Salaries*

Mr. Weaver, seconded by Mr. Kelley, moved to approve the coaches' salaries, as presented.

The voice vote is recorded as follows:   Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of Board Policy Revisions*

- Policy 000, Board Policy/Procedure/Administrative Regulations
- Policy 001, Name and Classification
- Policy 002, Authority and Powers
- Policy 003, Functions
- Policy 004, Membership
- Policy 005, Organization
- Policy 006, Meetings
- Policy 006.1, Attendance at Meetings via Electronic Communications
- Policy 007, Policy Manual Access
- Policy 011, Principles for Governance and Leadership
- Policy 805.2, School Security Personnel

*Dr. Weller noted that the Board contracted with PSBA to review our current Board policies. Section 000 is the first segment to be completed.*

Mr. Weaver, seconded by Mr. Kerr, moved to approve the Board policy revisions as presented.

The voice vote is recorded as follows:   Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

#### *Approval of the Contract with Berkheimer One Source to Handle Mailings for the Homestead/Farmstead Applications at a Cost of \$0.3427 per Mailing, Plus the Cost of Postage*

Mr. Weaver, seconded by Mr. Kerr, moved to approve the contract with Berkheimer One Source to handle mailings for the Homestead/Farmstead applications at a cost of \$0.3427 per mailing, plus the cost of postage, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval of the Contract with Catapult Learning in the Amount of \$35,268.00 (St. Stephen's Title I Money)*

Mr. Weaver, seconded by Mr. Kerr, moved to approve the contract with Catapult Learning in the amount of \$35,268.00 (St. Stephen's Title I money).

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval for Competitive Cheer to Participate in a Cheer Competition at Thiel College on Sunday, November 20, 2022*

Mr. Weaver, seconded by Mr. Kelley, moved to grant approval for Competitive Cheer to participate in a Sunday competition on November 20, 2022, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval for Cranberry Chaos Girls' Softball to Use the Middle School Gym on Sundays, January through April 2023, from 11:00 a.m. to 8:00 p.m.*

Mr. Weaver, seconded by Mr. Kerr, moved to grant approval for Cranberry Chaos Girls' Softball to use the Middle School gym on Sundays, January through April 2023, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Selection of the School Board's Votes for 2023 PSBA Officers*

- President-Elect (one open seat)
  - Michael Gossert
- Vice President (one open seat)
  - Allison Mathis
- PSBA Insurance Trust Trustees (two open seats)
  - Kathy Swop
  - Roberta Marcus

Mr. Weaver, seconded by Mr. Kerr, moved to cast the vote on behalf of the Oil City Area Board of School Directors for the nominees listed, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval to Contract with Gittings Protective Security to Provide Two School Resource Officers, beginning September 19, 2022, at a Rate of \$33.34/hour*

Mr. Weaver, seconded by Mr. Kelley, moved to approve contracting with Gittings Protective Security to provide two school resource officers, beginning September 19, 2022, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

*Approval of Discipline Waiver and Stipulation for Student “A” of the 2022-2023 School Year and*

- *RESOLVED, that the Oil City Area Board of School Directors approves the Waiver and Stipulation Agreement for Student “A” for the 2022-2023 school year. The Oil City Area Board of School Directors authorizes the Superintendent to sign the Waiver and Stipulation on behalf of the District.*

Mr. Weaver, seconded by Mr. Kelley, moved to approve the Discipline Waiver and Stipulation for Student “A” of the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

## **INFORMATIONAL**

*Contracted School Resource Officers* – Dr. Weller reported that due to the October 4, 2022, retirement of Mr. McNerney, we have contracted with Gittings Protective Security to provide two armed security guards, Mr. James Street and Mr. Ian Proper. Mr. Street is at the Middle School/High School complex, while Mr. Proper covers the elementary schools, as well as lunch periods at the Middle School.

## **FEDERAL PROGRAMS**

None.

## **OLD BUSINESS OF THE BOARD**

None.

## **ADMINISTRATORS’ REPORTS**

Reports were presented by the administrators, as follows:

- Scott Stahl, OCHS Principal, thanked Mr. McNerney for his many years of service to the district. He welcomed James Street and Ian Proper, our new armed security guards from Gittings Protective Security. Mr. Stahl shared that he and Dr. Weller attended the PA School Safety Conference in Pittsburgh on September 15. Next week he will be conducting a bollard assessment.
- Sara Haupt, OCHS Assistant Principal, shared that a PBIS (Positive Behavioral Interventions and Supports) program has been put in place at the high school. Teachers are onboard and students are excited to earn rewards, particularly Oiler gear. She added that the program is making it more clear which behaviors need targeted.
- Tracy Delmonaco, Director of Special Education, reported we are in Year 3 of taking back the elementary autism program, and currently six students are enrolled in the Smedley classroom. At this time, Mrs. Delmonaco is spending time in the classroom on Tuesdays to coach and model, while the RIU Autism Coach also comes a half day each week. She has also contacted PaTTAN for additional supports.

- Anne Curran, Principal at Smedley and Seventh Street Elementary Schools, reported a great start to the new school year. Fire drills have been conducted, a lockdown drill will be held soon, and field trips to the fire station during Fire Safety Week are planned. Trooper McGee will be coming to visit during Bus Safety Week. Students at both schools are involved in morning announcements. The South Side House program started last week and a Home and School Family Night was held as well. Upcoming events are the Smedley Literacy Night on September 28 and the Seventh Street Literacy Night on October 20.
- Lisa Shuffstall, Supervisor of Pupil Interventions, reported that IEP meetings are being held to refine behavior plans and supports to ensure student success. Another book study for teachers will begin soon. The High School Emotional Support class will be participating in the Venango County Youth Retreat at Camp Coffman on September 27.
- Craig Kasunic, Co-Principal at Oil City Middle School, reported a marked improvement in attendance over the same period of time last year. He also shared that a new policy this year requires cell phones to remain in lockers during the school day. Not only have teachers appreciated fewer disruptions and distractions, but students have also reacted positively, noting there is now much less drama during the school day and it's a nice break from their technology- and social media-filled lives.
- Joy Zuck, Co-Principal at Oil City Middle School, reported that the first HEIGHTS Family Night was held on September 8. The families enjoyed dinner and built an escape room. The WEB program remains strong, with thirty-four eighth grade WEB leaders this year. In addition to the half-day orientation for sixth grade students, a homecoming tailgate event was held prior to the middle school football game with Franklin. Joy expressed her appreciation to the WEB advisors for their continued dedication to the program.
- Matt Siembida, Principal at Hasson Heights Elementary School, reported that painting is completed at Hasson. Some remaining projects, including countertop installations, are caught in supply chain delays. Beginning of the year benchmarking is completed, and our Reading and Math Specialists are starting to work with identified students. In addition, fire drills have been conducted, as well as a multitude of IEP meetings.
- Amy Highfield, Assistant Principal at Hasson Heights Elementary School, reported that no kindergarten orientation was held this year due to the construction project. An Open House for all students was held on September 9, with a good turnout. The School Wide Positive Behavior Plan is in full swing, and behavior expectations are being highlighted a week at a time. The focus this week is expected behaviors on the bus.

#### **VENANGO TECHNOLOGY CENTER REPORT**

None.

#### **RIVERVIEW INTERMEDIATE UNIT 6 REPORT**

None

#### **PSBA LIAISON REPORT**

Mr. Kerr noted he sent an email with a link to the PSBA candidates biographical information prior to the meeting.

#### **SECRETARY'S REPORT**

None.

#### **NEW BUSINESS OF THE BOARD**

None.

#### **ADJOURNMENT**

An Executive Session was called at the close of the meeting for the discussion of safety and security, with no action to follow.



The motion to adjourn was made by Mr. Weaver and seconded by Mr. Kelley. The motion carried. The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Shirley D. McLaughlin  
Board Secretary