

**OIL CITY AREA SCHOOL DISTRICT
BOARD MINUTES
MONDAY, AUGUST 22, 2022**

The regular monthly meeting of the Board of Directors of Oil City Area School District was held on Monday evening, August 22, 2022, in the Board Room of the Administrative Offices, 825 Grandview Road, Oil City, Pennsylvania. The meeting was called to order by Mr. Joseph McFadden, Board President, at 7:01 p.m.

Roll Call: *Present:* Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy,
Mrs. Pikna, Mr. Sterner, Mr. Weaver

Absent: None

Administrators

Present: Dr. Weller, Mrs. Fisher

Mr. McFadden made the following changes to the agenda:

Under VI, Superintendent's Report, Item A, Personnel Items, Approval to Hire Paraprofessional Staff, the following addition was made:

- *Cynthia Meddock*, 6.5-hour Paraprofessional at Smedley/Seventh Street Elementary School

Under VI, Superintendent's Report, Item A, Personnel Items, Approval of Fall Coaches, the following item was removed:

- _____, Assistant Girls' Soccer Coach

Mr. Weaver, seconded by Mrs. Neely, moved to approve the amendments to the August 22, 2022, agenda as presented.

The voice vote is recorded as follows: *Ayes* –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely,
Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

RECOGNITION OF VISITORS/INVITED GUESTS

Also in attendance were Mr. Greg Merkel, School Solicitor, Ms. Kara O'Neil, reporter for *The Derrick*, and Mrs. Robin Evans.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Mr. Weaver, seconded by Mr. Kerr, moved to approve the minutes of the July 18, 2022 Work Session, the July 18, 2022 Board Meeting, and the August 15, 2022 Work Session.

The voice vote is recorded as follows: *Ayes* –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely,
Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

APPROVAL OF FINANCIAL REPORTS

Mr. Weaver, seconded by Mr. Kerr, moved to approve the following financial reports: Payment of Bills, Treasurer's Report, and Activity Report. (Copies of these reports will appear in the Minutes book.)

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

SUPERINTENDENT'S REPORT

The following items were presented for approval by Mr. McFadden, Board President:

Personnel Items:

Approval to Accept Resignation

- Amber Fellows, Paraprofessional at Oil City Middle School, effective August 22, 2022

Mr. Weaver, seconded by Mrs. Neely, moved to accept the resignation of Amber Fellows, Paraprofessional, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Accept Retirement Request

- Carrie Heber, 12-month Administrative Assistant at Oil City Middle School, effective August 17, 2022

Mr. Weaver, seconded by Mr. Kerr, moved to accept the retirement request from Carrie Heber, 12-month Administrative Assistant, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Post Open Positions

- Oil City Middle/Senior High School Full-time Paraprofessional
- Oil City Middle School 12-month Administrative Assistant.

Mr. Weaver, seconded by Mr. Kelley, moved to approve posting the open positions, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Hire Long-Term Substitute Teachers for the First Semester of the 2022-2023 School Year

- Amber Fellows, Long-term Substitute Special Education Teacher at Oil City Middle School, at Step 1 of the Bachelor's scale
- Joseph Hulsizer, Long-term Substitute Social Studies Teacher at Oil City Middle School, at Step 1 of the Bachelor's scale

- Melissa Proper, Long-term Substitute Special Education Teacher at Oil City Middle School, at Step 1 of the Master's scale
- Benjamin Quigley, Long-term Substitute Teacher at Hasson Heights Elementary School, at Step 1 of the Bachelor's scale

Mr. Weaver, seconded by Mrs. Neely, moved to approve the hiring of long-term substitute teachers for the first semester of the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Hire Paraprofessional Staff

- Corrina Woods, 10-month Administrative Assistant at Seventh Street Elementary School
- Cynthia Meddock, 6.5-hour Paraprofessional at Smedley/Seventh Street Elementary Schools

Mr. Weaver, seconded by Mrs. Neely, moved to approve the hiring of paraprofessional staff, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Tenure

- Karla Daman
- Abby Eakin

Mrs. Neely, seconded by Mr. Kerr, moved to approve tenure, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner

Nays – Mr. Weaver

Approval of Contracts for the 2022-2023 School Year

- Dolly McMahon, Transition Coordinator
- Martin Aylesworth, School Psychologist

Mr. Weaver, seconded by Mrs. Neely, moved to approve the contracts for Dolly McMahon and Martin Aylesworth, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Day-to-Day Substitute Teachers and Nurses for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Weaver, seconded by Mr. Kerr, moved to approve the day-to-day substitute teachers and nurses for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Guest Teachers for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Weaver, seconded by Mrs. Neely, moved to approve the guest teachers for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Day-to-Day Substitute Paraprofessionals for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Weaver, seconded by Mr. Kerr, moved to approve the day-to-day substitute paraprofessionals for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Department Heads, Lead Teachers, and Technology Integrators for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Kelley, seconded by Mrs. Neely, moved to approve the department heads, lead teachers, and technology integrators for the 2022-2023 school year as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Supplemental Contracts for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mrs. Neely, seconded by Mr. Kerr, moved to approve the supplemental contracts for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Fall Coach

- Tracy Cavalline, Head Girls' Soccer Coach

Mr. Weaver, seconded by Mr. Kerr, moved to approve the fall coach, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Crossing Guards for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Weaver, seconded by Mrs. Neely, moved to approve the crossing guards for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Maintenance, Custodial, and Cafeteria Workers for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Weaver, seconded by Mrs. Neely, moved to approve the maintenance, custodial, and cafeteria workers for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Bus and Van Drivers for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Weaver, seconded by Mr. Sterner, moved to approve the bus and van drivers for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Field Trip Requests

- The Cross Country coaches request approval to travel with sixteen students to the PIAA Foundation Invitational in Hershey, Pennsylvania, on September 23-24, 2022.
- The Cross Country coaches request approval to travel with forty-eight students to the McQuaid Invitational in Rochester, New York, on September 30 – October 1, 2022.

Mr. Weaver, seconded by Mrs. Neely, moved to approve the field trip requests, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Additional Items Requiring Board Approval:

Approval of Transportation Vehicles for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mr. Weaver, seconded by Mr. Kerr, moved to approve transportation vehicles for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Transportation Routes for the 2022-2023 School Year

Mr. Weaver, seconded by Mrs. Neely, moved to approve transportation routes for the 2022-2023 school year.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of the “Students Transported” Roster for the 2022-2023 School Year

Mr. Weaver, seconded by Mr. Kelley, moved to approve the “Students Transported” roster for the 2022-2023 school year.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of the Following 2022-2023 Handbooks

- Elementary Student Handbooks
- Middle School/High School Student Handbook
- Elementary Faculty Handbooks
- Middle School Faculty Handbook
- High School Faculty Handbook
- OCASD Scholastic Re-Ed Program Handbook
- Student Athlete Handbook
- Coach Handbook

Mr. Weaver, seconded by Mrs. Neely, moved to approve the handbooks for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of Cafeteria à la Carte Prices for the 2022-2023 School Year (The list was provided to the Board prior to the meeting and will be included in the Minutes book.)

Mrs. Neely, seconded by Mr. Weaver, moved to approve the cafeteria à la carte prices for the 2022-2023 school year, as presented.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of the Memorandum of Understanding with Adagio Health to Provide “Power Up, Eat Right” Nutrition Education Programs at All Schools in Oil City Area School District

Mr. Weaver, seconded by Mrs. Neely, moved to approve the Memorandum of Understanding with Adagio Health to provide “Power Up, Eat Right” nutrition education programs at all schools in Oil City Area School District.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Contract with Warren County School District Virtual Academy to Provide a Cyber Option for Oil City Students for the 2022-2023 School Year

Mr. Weaver, seconded by Mr. Kerr, moved to approve contracting with Warren County School District Virtual Academy to provide a cyber option for Oil City students for the 2022-2023 school year.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval of a Full-Page Ad in the Blue & White Fall Sports Program at a Cost of \$140.00

Mr. Weaver, seconded by Mr. Kelley, moved to approve placing a full-page ad in the Blue & White fall sports program at a cost of \$140.00.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Increase the Pay Rate for Security Staff and Crossing Guards to \$14.00 per Hour

Mr. Weaver, seconded by Mr. Kelley, moved to approve an increase in the pay rate for security staff and crossing guards to \$14.00 per hour.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

Approval to Contract with a Parent to Provide Transportation To and From a Specialized Classroom

Mr. Weaver, seconded by Mr. Kerr, moved to approve contracting with a parent to provide transportation to and from a specialized classroom.

The voice vote is recorded as follows: Ayes –Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mr. Piercy, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

INFORMATIONAL

Start of School – Dr. Weller announced that staff will be returning on August 25 for professional day training and activities, with students scheduled to start the new school year on August 30. Construction work continues at Hasson

Heights Elementary. Once the work is completed, plans are in place for custodians to work overtime this weekend to get the building cleaned and ready for the first day for students.

Professional Development Activities – Dr. Weller shared that plans for August 25 include recognition of years of service, inspirational speaker Adam Blank, updates to PowerSchool, annual threat assessment training by the Oil City Police Department, and a stress reduction workshop presentation by the United Way.

Covid Update for the 2022-2023 School Year – Dr. Weller reported that according to the latest CDC guidelines, contract tracing and quarantining are no longer required. An individual testing positive for Covid may return after five days, if fever-free and symptom free for twenty-four hours prior to return. Masks are suggested for the next five days, but are not required. The district will “highly recommend” that masks be worn during the five-day time period.

FEDERAL PROGRAMS

None.

OLD BUSINESS OF THE BOARD

None.

ADMINISTRATORS’ REPORTS

None.

VENANGO TECHNOLOGY CENTER REPORT

Mrs. Neely noted that the Venango Technology Center is busy getting ready for the first day of school.

RIVERVIEW INTERMEDIATE UNIT 6 REPORT

Mr. Johnson reported that no meetings have been held since May. The next meeting is scheduled for August 24, 2022.

PSBA LIAISON REPORT

Mr. Kerr shared that he sent an email to Board members with information regarding grants for school safety and mental health, as well as Covid guidance for the 2022-2023 school year. Also included is a link to the PSBA website for the slate of candidates for open PSBA leadership positions.

SECRETARY’S REPORT

None.

NEW BUSINESS OF THE BOARD

Mr. Merkel reported that the district received a request for a LERTA exemption for a \$2,000,000 construction project on Grandview Road. Mr. Merkel reviewed the application and determined it meets the requirements of the

Board's resolution for business LERTA requests. Oil City Council has already approved the exemption. Mrs. Fisher will follow-up with the county.

An Executive Session was called following the meeting for the discussion of personnel, with no action to follow.

ADJOURNMENT

The motion to adjourn was made by Mr. Kelley and seconded by Mrs. Neely. The motion carried. The meeting adjourned at 7:24 p.m.

Respectfully submitted,

Shirley D. McLaughlin
Board Secretary