

**OIL CITY AREA SCHOOL DISTRICT
BOARD MINUTES
MONDAY, JULY 18, 2022**

The regular monthly meeting of the Board of Directors of Oil City Area School District was held on Monday evening, July 18, 2022, in the Board Room at the Administrative Office, 825 Grandview Road, Oil City, Pennsylvania. The meeting was called to order by Mr. Joseph McFadden, Board President, at 7:00 p.m.

Mr. McFadden opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

Roll Call: *Present:* Mr. Johnson, Mr. Kelley, Mr. Kerr, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Absent: Mr. Piercy

Administrators

Present: Dr. Weller, Mrs. Fisher

RECOGNITION OF VISITORS/INVITED GUESTS

Ms. Kara O'Neil, reporter for *The Derrick*, and Mrs. Robin Evans were also in attendance.

PUBLIC COMMENT

None.

Mr. McFadden made the following amendments to the agenda:

Under Superintendent's Report, Item A, Approval to Fill the Following Permanent Position for the 2022-2023 School Year, "*Abby Fontanazza*" was added as the Special Education teacher at *Hasson Heights Elementary School*, at "*Step 1* of the *Bachelor's* scale."

Under Superintendent's Report, Item A, Approval to Fill the Following Permanent Position for the 2022-2023 School Year, "*Betsy Schwab*" was added as the 10-month Administrative Assistant at Smedley Elementary School.

Under Superintendent's Report, Item A, Approval of 2022-2023 Girls' Soccer Coaches, the Head Coach position *was removed from the agenda*. *Tracy Cavalline* was added as the Assistant Coach, and *Jim McTiernan* was added as a Volunteer.

Under Superintendent's Report, Item A, Approval of 2022-2023 Girls' Basketball Coach, *Scott Stahl* was added as the Grade 7 Coach.

Mr. Weaver, seconded by Mrs. Neely, moved to approve the amendments to the agenda as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

APPROVAL OF MINUTES

Mr. Weaver, seconded by Mrs. Neely, moved to approve the minutes of the June 27, 2022 Board Meeting.

The voice vote is recorded as follows: *Ayes* – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

APPROVAL OF FINANCIAL REPORTS

Mrs. Neely, seconded by Mr. Weaver, moved to approve the following financial reports: Payment of Bills and Activity Report. (Copies of these reports will appear in the Minutes book.)

The voice vote is recorded as follows: *Ayes* – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

SUPERINTENDENT'S REPORT

The following items were presented for approval by Mr. McFadden, Board President:

A. Personnel Items

- *Approval of Resignation*
 - Brittany Runyan, Special Education teacher at Oil City Middle School, effective July 5, 2022

Mr. Weaver, seconded by Mr. Kerr, moved to approve the resignation of Brittany Runyan, as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval of Retirement Requests*
 - Wendy Bankson, 6.5-hour Paraprofessional at Seventh Street Elementary School, effective August 1, 2022
 - Diane Stephenson, 10-month Administrative Assistant at Seventh Street Elementary, effective August 1, 2022

Mr. Weaver, seconded by Mr. Johnson, moved to approve the retirement requests from Wendy Bankson and Diane Stephenson, as presented.

The voice vote is recorded as follows: *Ayes* – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval to Post Open Positions*
 - Middle School Life Skills Teacher
 - Seventh Street Elementary 10-month Administrative Assistant
 - Seventh Street Elementary 6.5-hour Paraprofessional

Mr. Weaver, seconded by Mrs. Neely, moved to approve the posting of open positions, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval to Fill the Following Permanent Positions for the 2022-2023 School Year*
 - Abby Fontanazza, Special Education teacher at Hasson Heights Elementary, at Step 1 of the Bachelor's scale
 - Betsy Schwab, 10-month Administrative Assistant at Smedley Elementary School

Mr. Weaver, seconded by Mrs. Neely, moved to approve the hiring of Abby Fontanazza and Betsy Schwab, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval to Contract with Scott Walters as an Extended School Year (ESY) Teacher at Pathways*

Mr. Weaver, seconded by Mr. Kerr, moved to approve contracting with Scott Walters, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval of 2022-2023 Girls' Soccer Coaches*
 - Tracy Cavalline, Assistant Coach
 - Jim McTiernan, Volunteer

Mr. Weaver, seconded by Mrs. Neely, moved to approve the 2022-2023 Girls' Soccer Coaches, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval of 2022-2023 Girls' Basketball Coach*
 - Scott Stahl, Grade 7 Coach

Mrs. Neely, seconded by Mr. Weaver, moved to approve the 2022-2023 Girls' Basketball Coach, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner

Nays – Mr. Kelly, Mr. Weaver

- *Approval to Pay Coaches to Drive a Van or Bus to Away Sporting Events at a Rate of \$50.00 per Event, Retroactive to the 2021-2022 School Year and to Continue as Long as Keystone Transit Group Has a Driver Shortage*

Mr. Weaver, seconded by Mr. Kerr, moved to approve paying coaches to drive a van or bus to away sporting events, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mr. Sterner, Mr. Weaver

Nays – None

Abstentions – Mrs. Pikna

- *Approval of Fundraiser*
 - The Oiler Marching Band (OMB) Bandfront requests approval to sell Little Caesar's pizza kits to help fund costs due to increased membership, footwear, and equipment

Mr. Weaver, seconded by Mr. Kerr, moved to approve the OMB Bandfront fundraiser, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

B. Additional Items Requiring Board Approval

- *Approval to Submit All State and Federal Fund Applications for the 2022-2023 School Year*

Mr. Weaver, seconded by Mrs. Neely, moved to grant approval to submit all state and federal fund applications for the 2022-2023 school year.

The voice vote is recorded as follows: *Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

- *Approval to Contract with the United Way of Venango County for the Services of a Career Counselor for Grades 7-12 for a Minimum of 16 Hours per Week for the 2022-2023 School Year*

Mr. Weaver, seconded by Mrs. Neely, moved to approve contracting with the United Way of Venango County for the services of a career counselor, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

- *Approval for Community Ambulance to Provide Wheelchair Transportation for Students as Needed, at a Cost of \$35 for Each One-way Trip*

Mr. Weaver, seconded by Mrs. Neely, moved to grant approval for Community Ambulance to provide wheelchair transportation for students as needed, at a cost of \$35 for each one-way trip, as presented.

The voice vote is recorded as follows: *Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver*

Nays – None

- *Approval to Contract with Community Ambulance Service Beginning September 1, 2022, at a Cost of \$1,600, which Includes Unlimited Emergency Services, as well as a Dedicated Crew for Varsity and Junior Varsity Football Games. Any Other Dedicated Crews will be Billed at a Cost of \$75 per hour*

Mrs. Neely, seconded by Mr. Weaver, moved to approve contracting with Community Ambulance Service beginning September 1, 2022, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval of 2022-2023 Revised COBRA Rates*

Mr. Weaver, seconded by Mrs. Neely, moved to approve the 2022-2023 revised COBRA rates, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval of Emergency Instructional Time Template, Section 520.1 – 2022-2023 School Year*

Mr. Weaver, seconded by Mrs. Neely, moved to approve the Emergency Instructional Time Template, Section 520.1 – 2022-2023 School Year, as presented.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

- *Approval of Request from the Venango Area Chamber of Commerce to Use the Stadium on Sunday, July 24, 2022, for an Ultimate Frisbee Tournament as a Part of the Oil Heritage Festival*

Mr. Weaver, seconded by Mrs. Neely, moved to approve the request from the Venango Area Chamber of Commerce to use the football stadium on Sunday, July 24, 2022, for an Ultimate Frisbee Tournament as a part of the Oil Heritage Festival.

The voice vote is recorded as follows: Ayes – Mr. Kelley, Mr. Kerr, Mr. Johnson, Mr. McFadden, Mrs. Neely, Mrs. Pikna, Mr. Sterner, Mr. Weaver

Nays – None

INFORMATIONAL

Summer Programming – Dr. Weller noted the following summer programs held across the district this summer:

- ***Success by Six***, held in cooperation with the United Way, is preparing at-risk incoming kindergarten students for the new school year. The program is housed at Smedley Elementary School and has thirteen students participating.
- ***Summer Camps*** are being held to address learning loss and are funded by ESSER funds. The camps, held for two weeks in July and two weeks in August, are housed at the Oil City Middle School and are open to all elementary students. Approximately twenty-five to thirty-five students are participating in each session.
- ***Extended School Year (ESY)*** is offered to a number of special education students to prevent learning loss over the summer months.
- ***Credit Recovery*** was offered to high school students, but was cancelled due to lack of need. During the 2021-2022 school year, credit recovery time was built into tenth period. Due to the success of that practice, it will continue to be offered in the future.

Rural Pennsylvania COVID-19 School Toolkit – Dr. Weller shared that Oil City Area School District’s Health and Safety Plan was highlighted in the recently released Rural Pennsylvania COVID-19 School Toolkit as an innovative example.

FEDERAL PROGRAMS

None.

OLD BUSINESS OF THE BOARD

Mr. Kerr noted that in addition to the names presented as coaches to be paid for driving vans and buses to away sporting events, district administrators who drove students should also be compensated at the same rate of \$50.00 per event.

ADMINISTRATORS’ REPORTS

No reports were presented for the summer.

VENANGO TECHNOLOGY CENTER REPORT

Mrs. Neely shared that no meeting was held in July.

RIVERVIEW INTERMEDIATE UNIT 6 REPORT

Mr. Johnson shared that the June meeting was cancelled, and no meeting is scheduled for July.

PSBA LIAISON REPORT

None.

SECRETARY’S REPORT

None.

NEW BUSINESS OF THE BOARD

None.

An Executive Session was called at the conclusion of the meeting for the discussion of personnel, with no action to follow.

ADJOURNMENT

The motion to adjourn was made by Mr. Weaver and seconded by Mrs. Neely. The motion carried. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Shirley D. McLaughlin
Board Secretary